

**East Central University**  
**Plan for Alternative Certificate Candidates for Undergraduate Programs and for**  
**Administrator Certification Programs of School Principal and School Superintendent**

Pursuant to HB 2915 of the 2002 Oklahoma Legislative Session, amending 70 O.S. 2001, Section 6-122.3, East Central University affirms it has an Alternative Placement Certification candidate support program and is committed to implement the program in support of any Alternative Certification candidate approved by the Oklahoma State Department of Education (OSDE).

**Undergraduate Programs**

East Central University will admit without further qualifications, and provide opportunity to complete Standard Certification requirements, Alternative Certification candidates approved by the Oklahoma State Department of Education (OSDE) as long as they meet university admission policy requirements. Such candidates will be permitted to take any course(s) the candidate deems necessary or desired to meet standard certification requirements detailed by the OSDE. The Dean of the School of Education and Psychology will meet with all Alternative Certification candidates to discuss courses available and to assist as necessary in the development of an individualized **Certification Plan for Alternative Certification Candidates**. For Alternative Placement candidates seeking course work in the Education Department course pre-requisites must be met but other blocks will be removed, and the Dean for the School of Education and Psychology will serve as a liaison to other departments in the university for assisting Alternative Certification candidates in enrollment in other School or departmental courses across the campus of East Central University.

Alternative Certification candidates will develop a plan for meeting the OSDE requirements and completing those requirements within three years of approval by the OSDE. The candidate plan will be kept on file in the office of the Dean of the School of Education and Psychology.

These provisions apply to all areas of certification offered by ECU that are approved by the Oklahoma Commission for Teacher Preparation (OCTP), the Oklahoma State Department of Education (OSDE), and the Oklahoma State Regents for Higher Education (OSRHE) and include programs in mathematics, science, foreign language, and special education, among others.

**Any candidate interested in alternative certification should contact the Oklahoma State Department of Education to see if they qualify (405) 521-2062. Normally, candidates with a General Studies Degree or a degree in Liberal Arts will not qualify for this program.** For additional information about Alternative Certification processes, please contact the Oklahoma Commission for Teacher Preparation at (405) 525-2612.

**Plan of Study for Alternative Certification Candidates**  
East Central University

Candidate Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

email address (if applicable) \_\_\_\_\_

**For Candidates EXCEPT School Administration:**

Date Alternative Certificate approved by the OSDE \_\_\_\_\_

Certification Area approved by the OSDE: \_\_\_\_\_

**Courses selected to meet the Standard Certification requirements of the OSDE must be completed within three years of the date the Alternative Certificate was approved by the OSDE.**

Course	Semester for the course
_____	_____
_____	_____
_____	_____
_____	_____

\_\_\_\_\_  
**Alternative Certification Candidate**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Dean, College of Education and Psychology**

\_\_\_\_\_  
**Date**

## **Administrator Alternative Certification Process for School Principal and School Superintendent**

Pursuant to HB 1390, 70 O.S. §6-89 of the 2005 Oklahoma Legislative Session, East Central University will provide support for candidates who wish to pursue alternative certification for school administration. H.B. 1477 of the 2007 legislative session revised the process for certification for school administrators.

Candidates who seek certification for school principal will follow the process established by the state. According to state statute, the standards for alternative certification for superintendents of schools and principals shall include:

- the completion of a standard master's degree,
- two (2) years of relevant work experience in a supervisory or administrative capacity;
- a passing score on the subject area competency examination; and,
- filing with the director of teacher education at an Oklahoma accredited institution of higher education a plan for completing an alternative administrative preparation program within (3) years. Relevant work experience and coursework may be considered and applied to reduce the number of hours needed to earn standard certification.

An alternative certificate for superintendent of schools and principals shall not exceed three (3) years and shall not be renewable.

Once all of the above requirements have been met for a selected program or programs, the State Department of Education will issue an alternative certificate for superintendents of schools and/or principals. **The certificate shall not exceed three (3) years and shall not be renewable.**

Candidates seeking Alternative Administrator Certification must complete the course requirements listed below or demonstrate equivalent knowledge. Equivalent knowledge will be documented through the course substitution process in place at the university and the candidate will be responsible for meeting portfolio or practicum requirements which might be embedded as a part of any course substituted.

### **For School Principal**

EDUC 5533 Fundamentals of Public School Administration  
EDUC 5573 Public School Finance  
EDUC 5583 Legal Aspects of Education  
EDUC 5623 The Principalship  
EDUC 5832 Practicum and Portfolio in Public School Administration  
EDUC 5773 Fundamentals of Curriculum  
EDUC 5513 Supervision of Instruction

**For School Superintendent**

The course/experience requirements for alternative certification as school principal PLUS

EDUC 5062 Administration Practicum I

EDUC 5793 The Superintendency

EDUC 5072 Administration Practicum II

EDUC 5523 School Plant Management

EDUC 5773 Politics and Governance of American Schools

EDUC 5723 Advanced Legal Aspects of Education

**Plan of Study for Alternative Certification as School Principal and/or Superintendent:**

All candidates seeking ECU approval for a plan of study for alternative certification as a School Principal and/or School Superintendent must hold a masters degree and complete the courses noted for the respective program(s) **or** have demonstrated professional experience for specific courses which must be documented through an official course substitution form approved by the ECU Administration Program Coordinator and the Dean for College of Education and Psychology.

**A candidate for School Superintendent must meet the requirements for both programs of study.**

**Masters Degree Information**

Area of Masters Degree \_\_\_\_\_ Date degree issued \_\_\_\_\_

Masters degree issued by \_\_\_\_\_

**East Central University Plan of Study for Alternative Certification as School Principal**

Course #	Course Title	Semester Taken or Planned	Transfer Credit/Experience*
EDUC 5533	Fundamentals of Public School Administration		
EDUC 5573	Public School Finance		
EDUC 5583	Legal Aspects of Education		
EDUC 5623	The Principalship		
EDUC 5832	Practicum and Portfolio in Public School Administration		
EDUC 5573	Fundamentals of Curriculum		
EDUC 5513	Supervision of Instruction		

\* For Experience, the candidate must document work experience, including time and location, and provide evidence of the experience. The candidate will be responsible for providing any necessary artifacts to meet portfolio requirements for the program of study.

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**Alternative Principal Certification Candidate**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Dean, College of Education and Psychology**

\_\_\_\_\_  
**Date**

**East Central University Plan of Study for Alternative Certification as School Superintendent**

Course #	Course Title	Semester	Transfer Credit or Experience*
EDUC 5062	Administration Practicum I		
EDUC 5793	The Superintendency		
EDUC 5072	Administration Practicum II		
EDUC 5523	School Plant Management		
EDUC 5773	Politics and Governance of American Schools		
EDUC 5723	Advanced Legal Aspects of Education		

\* For Experience, the candidate must document work experience, including time and location, and provide evidence of the experience. The candidate will be responsible for providing any necessary artifacts to meet portfolio requirements for the program of study.

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**Alternative Superintendent Certification Candidate**

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**Date**

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**Dean, College of Education and Psychology**

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**Date**