

# CONSORTIUM AGREEMENT

## STUDENT SECTION:

Student's Name \_\_\_\_\_ Social Security No. \_\_\_\_\_

Indicate school you are **currently** degree-seeking from: \_\_\_\_\_

Enrollment Period (check one and attach copy of enrollment): \_\_\_\_\_ Fall \_\_\_\_\_ Spring \_\_\_\_\_ Summer

**I certify that I have read and understood the Consortium Form Instructions:**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

## SCHOOL SECTION:

The student indicated above is applying for financial aid at \_\_\_\_\_ based on a consortium agreement. As the degree-granting institution, we will calculate and pay federal financial aid after taking into account the student's enrollment status and costs at the other institution(s).

Please provide the information requested below for the \_\_\_\_\_ enrollment period.

School	# of Credit hours enrolled	Average cost of Tuition and fees for Full Time Student
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Course Numbers	Course Names
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I confirm that the above mentioned student (is/is not) a degree seeking student at \_\_\_\_\_ and (will/will not) receive financial aid for the applicable period. (If the student will receive aid, please indicate amount(s) and source(s): \_\_\_\_\_

\_\_\_\_\_  
Financial Aid Administrator

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

## CONSORTIUM AGREEMENT INSTRUCTIONS

1. A consortium agreement allows a student to receive financial aid for classes taken from more than one school for the same period of enrollment.
2. **The school that will be granting the student's degree will provide the financial aid.**
3. **The student should complete only the student section of the Consortium Agreement Form and send the form with a copy of his/her enrollment to the Financial Aid Office at the school that will not be providing financial aid.** This school will forward the completed form to the degree granting school.
4. **Courses taken from all schools should apply to the degree the student expects to receive from the degree-granting school.** Some courses may apply as electives. Students should seek assistance from Advisors or Registrar Offices to determine if classes will apply to degree plan.
5. **Students must enroll in a minimum of 6 credit hours at the degree-granting school.**
6. The student is responsible for insuring that the Consortium Form is received by the Financial Aid Office at the degree-granting school in a timely manner (prior to the first day of the semester if possible).
7. **Students funded through a consortium will receive financial aid for all eligible classes. The student is then responsible for using this aid to pay tuition, fees, books, and other institutional charges incurred at the other schools.** Correspondence courses are not eligible for funding.
8. **The student must notify the degree-granting school if he/she drops the course(s), withdraws, stops attending, or changes enrollment at any time during the semester.**
9. The student must provide an official academic transcript to the degree-granting school at the end of each term.
10. **Students who transfer at mid-year (between Fall and Spring semesters) to another school need to contact the Financial Aid Offices at both schools. Financial Aid does not automatically transfer from one school to another.**

NOTE: Please contact the Financial Aid Administrator at the school you plan to receive financial aid from (i.e. the degree-granting school) if you have any questions or if you have extenuating circumstances. Some schools may waive one or more of these requirements upon approval of the Financial Aid Administrator.