



Financial Aid Office  
1100 E. 14<sup>th</sup> St.  
Ada, OK 74820  
Phone: 580-559-5243  
Fax: 580-436-5612

## East Central University 2011-2012 Tax Filing Extension Form

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Student ID #

The Federal Government has selected your FAFSA application for federal verification. To complete the verification process, you must submit the following documents:

1. Signed copies of 2010 Federal Tax Forms with all Schedules and W2's for student and spouse (if married) and parents (if dependent).
2. Completed verification worksheet. This form is available on the financial aid webpage or can be obtained in the financial aid office. There is an independent and a dependent version of this form. If you are unsure which one you need to complete, contact your financial aid counselor for assistance.

If you filed an extension on your federal tax filing, you must initially submit at a minimum the appropriate verification worksheet, all W2's, and a signed copy of your request for an extension to file your federal taxes. The Financial Aid Office can provide you financial aid based on this documentation. However, it is not acceptable to complete federal verification.

**IMPORTANT: You are required to submit the completed tax returns before the deadline for verification. If you do not submit completed tax returns in a timely manner, you will be required to repay all federal aid (and OTAG if applicable) disbursed. To avoid missing the deadline you should submit your complete tax form prior to the last day of the semester or prior to complete withdrawal from classes.**

**I attest that all of the following statements are true:**

- I have filed an extension for my 2010 Federal taxes.
- I have submitted a signed copy of my 2010 Tax Filing Extension Form and all W2's.
- I have submitted a verification worksheet.
- ***I must submit a final signed copy of my 2010 Federal Tax Form prior to the verification deadline. If I fail to provide this tax form by the deadline, I will be required to repay all federal aid (and Otag if applicable) disbursed. Suggested deadline is: \_\_\_\_\_***

\_\_\_\_\_  
Student Signature (required)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature (required if dependent)

\_\_\_\_\_  
Date