

# MASTERS OF SCIENCE IN PSYCHOLOGICAL SERVICES

School of Graduate Studies

580-559-5708

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## APPLICATION INSTRUCTIONS

**Thank you for inquiring about the Graduate Programs available at East Central University**

1. Students wishing to be admitted to the School of Graduate Studies must first apply to the University.
  - A. If the student has **never** attended East Central University they must apply and provide the office of Admissions & Records with an **Official degree transcript with all work and any graduate work after the bachelor's degree!!** This can be done as follows:
    1. Apply in person at Admissions & Records, Room 113 of the Administration Building, or
    2. Online at the ECU website at <https://www.ecok.edu/scripts/enroll/apply.htm>.
  - B. If the student is a graduate of East Central University, they must update their information with Admissions & Records.
2. A Graduate Student's second step is to apply for admission to the School of Graduate Studies.
  - A. If the student has **never** attended East Central University they must also provide an **Official degree transcript with all work (graduate and undergraduate) to the School of Graduate Studies!!**
    1. Apply in person:
      - School of Graduate Studies, Room 102, Fentem Hall
      - Ardmore-Ardmore Higher Education Center
      - Shawnee-Gordon Cooper Technology Center
      - McAlester-McAlester Higher Education Center, or
    2. Online at the ECU website:  
<http://www.ecok.edu/colleges/graduate/applications.asp>
  - B. The student will be assigned an advisor in the area of the degree desired and/or one from their attendance area Ada, Ardmore, Shawnee or McAlester.
  - C. **No more than 12 credit hours** can be earned and applied to a degree program when classified as a Special or Conditional graduate student.
  - D. **Please be aware that time limits apply to graduate credits, generally six years.**
  - E. Students **MUST carry a 3.0 GPA for each semester** they are enrolled to avoid being placed on Probation or Suspension.
3. **PROGRAM REQUIREMENTS:**
  - A. 60 Credit Hours
  - B. **Complete application to Psychology Department.**
  - C. Complete all requirements for Unconditional Admission.
  - D. **Testing:** Successfully complete GRE before completing 12 semester hours. Complete Graduate Assessment Exam and Graduate Student Survey.
4. **GRADUATION:**

During the semester in which the student has completed **60% of their program credit hours**, students **must** apply for graduation by completing and submitting the following:

  - Application for Admission to Candidacy
  - Diploma Card
  - Payment of a \$75.00 graduation fee

**Graduate students are strongly urged to attend the ceremony.**