

East Central University
Freshman Residence Requirement Exemption Request Form

Department of Housing and Residence Life
1100 E. 14th Street, Ada, OK 74820
Phone: 580-559-5602 Fax: 580-559-5868

ECU ID Number	Last Name	First Name	MI
Email Address			
PO Box or Street Address		Home Phone	
City	State	Zip	Cell Phone

Check One

I am requesting an exemption to the ECU Freshman Residence Requirement because I will be living with my parents/legal guardian.
(if you check this option fill out Section I and have notarized)

I am requesting an exemption to the ECU Freshman Residence Requirement because of extreme circumstances.
(if you check this option fill out Section II)

Section I

I declare that the student named above is my son/daughter/legal ward appointed by a court and will reside in my primary address listed above as a freshman student at East Central University. I declare that this student will commute to and from classes from this address for the entire academic year. I declare that if this student moves out of my residence, I will notify the Department of Housing and Residence Life and this student will move into the residence halls within 5 days.

Parent or Legal Guardian Name

Subscribed and sworn before me this _____ day of _____, 20 _____.

Parent or Legal Guardian Signature

Notary Public: _____
My commission Expires: _____

Section II

Exemptions:

1. If you are over 21	4. If you have over 24 hours earned in residence
2. If you are married	5. If you are a transfer student with at least 24 hours earned post high school
3. If you have children	6. Other extreme circumstances

Please explain your situation _____

This form must be returned to the Department of Housing and Residence Life at the address above, by the first day of class for the year/semester for which this form is being completed to avoid housing charges being added to your ECU account.
