

**East Central University - Division of Student Development
Disciplinary Complaint Form**

Instructions for Complainant: Please complete the general information in the top portion of the complaint form, write a factual description of the incident concerning your allegations against the student, sign the form, and submit it to the Dean of Students, Administration Building, Rm 103, PMB R-8.

General Information:

Name of Individual Filing Complaint: _____

Check your specific ECU category: ___ Staff ___ Faculty ___ Student

Date and Time of Incident: _____

Location of Incident: _____

Name of Student Accused: _____

Description of Incident (Please write a description of the incident, in chronological order Provide details concerning your observations, actions of individuals and statements made by all parties that you recall. You may attach additional pages as necessary)

Signature of the Complainant:

Date Submitted: _____

(Please understand that the accused student will have the right to view your statement and may request a copy of the statement to assist him/her in preparing for a disciplinary hearing)