

Linscheid Library Assessment Timeline/Activities

2006-2007

October 2006 – formed assessment committee

December 2006 – library wrote a new mission statement

March 2007 – wrote self-study

April 2007 – finalized goals and objectives

May 2007 – finalized Information Literacy Plan

June 2007 – staff survey (facilities/job responsibilities), Instruction Assessment Plan

- Peer, Self Assessment, Student Evaluation Forms

2007-2008

July 2007 – Reference Assessment Plan finalized to begin in the Fall semester

- Reference Survey Cards
- Peer Reference Evaluation Form

August 2007 – Staff retreat over staff survey and issues important to faculty/staff

September 2007 – evaluation plan (Closing the Loop) finalized

November 2007 – completed E-Reserves Plan and Signage Plan

- E-Reserves Procedures

January 2008 – Staff Committee created

April 2008 – Student Satisfaction Survey, Systematic Purchasing Plan, Standards for Service

- Collection Development SOP
- Library Liaison Handbook

May 2008 – Documentation standards set

- Handbook Cover Sheet
- Non-Handbook Cover Sheet
- Terminology

2008-2009

July 2008 – Collection Development Policy updated

November 2008 – Faculty Satisfaction Survey

December 2008 – Digitization Procedures

February 2009 – submitted University Assessment Plan and 5 Column Summary

March 2009 – Instruction Assessment Plan and forms updated

April 2009 – Reference Assessment Plan updated, Collection Development Handbook updated

May 2009 – Weeding Handbook

June 2009 – Collaboration Assessment Plan, Events Marketing Plan, Outreach Plan, Student Employment Plan, Digitization and E-Reserves Plans updated, Assessment Webpage

- Basic Scanning Procedures
- Event Evaluation Form
- Facilitating Faculty Research Form
- Faculty Research Flyer

2009-2010

January 2010 – implemented second year of weeding plan

February 2010 – submitted University Assessment Plan and 5 Column Summary

2010-2011

September 2010 – created popular lists feature on III staging server

October 2010 – Faculty Satisfaction Survey, Instruction Assessment Plan updated

November 2010 – Student Satisfaction Survey

Fall 2010/Spring 2011 – implemented retrospective cataloging of map procedures

January 2011 – implemented third year of weeding plan including first year of one-to-one school comparisons

April 2011 – submitted University Assessment Plan and 5 Column Summary

May 2011 – Student Employment Plan revisited

May 2011 – Local Holdings Maintenance training – beginning of retrospective updating of local holdings records in OCLC

May/June 2011 – investigated access numbers

- Literature search
- Discussion with peers
- ACRL presentations

2011-2012

November 2011 – Student Satisfaction Survey

January/February 2012 – implemented fourth year of weeding plan including second year of one-to-one school comparisons

February 2012 – submitted University Assessment Plan and 5 Column Summary