

**MINUTES
HIGHER LEARNING COMMISSION SELF-STUDY STEERING COMMITTEE**

Room 235 Danley Hall
October 7, 2009
2:30 p.m.

A meeting of the Steering Committee for the Higher Learning Commission of the North Central Association Self-Study was held October 7, 2009, in Room 235, Danley Hall.

Members present:

Carlotta Lockmiller, Chair	Debbie Allen	Scott Barton
Robert Castleberry	Dan Denny	Amy Ford
Becky Isaacs	Adrianna Lancaster	Buffy Lovelis
Teresa Rothrock	Rahmona Thompson	C.J. Vires
Brenda Walling	Bronson Warren	Doug Weirick

Members absent:

Duane C. Anderson	Joanna Harris-Young	Shirley Mixon, Asst. Coordinator
Marilyn Schwarz		

Ex-Officio Members present:

Holly Sewell, Recorder

Dr. Carlotta Lockmiller called the meeting to order at 2:35 pm.

I. Welcome

Dr. Lockmiller welcomed everyone to the meeting.

II. Discussion of Revision of Goals for the Self Study

Dr. Lockmiller brought up for consideration the possible revision of two of the goals voted on at last week's meeting. Dr. Lockmiller felt that these two goals may be hard to understand for people who did not have the benefit of the committee's discussion. The committee agreed and discussed ways to clarify both goals.

Ms. Amy Ford made a motion to accept the two goals as revised by the committee. Dr. Barton seconded the motion. The motion carried.

Current goal:

Demonstrate East Central University's sustainability in our community, region and state.

Revised to read:

Demonstrate East Central University's ability to fulfill and sustain its mission in our community region and state.

Current goal:

Foster transparency among university constituencies.

Revised to read:

Through the self study process enhance organizational learning and communication among the university constituencies.

III. Review of Progress on Concerns and Recommendations from the Previous HLC Accreditation Visit (2001)

Dr. Lockmiller gave an overview of the progress report from the last self study and discussed how the document can be used as a resource for the current self study.

IV. Approval of the Self Study Design

Dr. Lockmiller asked the committee to look over this document and give her feedback on any changes that need to be made or if any problems are found. The document will then be sent to Karen Solomon, our HLC liaison.

Dr. Vires made a motion to accept the self study design as presented. Dr. Lancaster seconded the motion. The motion carried.

V. Next Meeting

The next meeting of the steering committee will be Wednesday, October 28 at 2:30 pm, in 235 Danley Hall.

VI. Adjourn

The meeting was adjourned at 3:35 pm.

Carlotta Lockmiller,

Date