

STAFF COUNCIL
MINUTES
JANUARY 19, 2010
2:30 PM

Present: Debbie Allen
 Kathy Baker
 Robert Castleberry
 Stephanie Cooper
 Todd Essary
 Blaine Rose
 Betty Smith

Absent: Lisa Sheffield
 B.J. Thompson

- I. The meeting was called to order at 2:30 pm by Stephanie Cooper, President.

- II. The Council met to discuss a proposal to be involved with the Haiti Relief Fund effort. Items discussed were:
 - a. Obtaining President Hargrave's approval – Debbie Allen will contact Martha Skinner and set up a meeting with President Hargrave to discuss if this should be a community event, if other organizations such as Pre-Paid Legal or the Chickasaw Nation are already involved, and should we challenge other universities in Oklahoma. If this is to be a community event then the newspaper and local radio would need to be involved. We would need to contact Amy Ford in Marketing and Communications to make these contacts.

 - b. Which Relief Fund organization to support was discussed. Debbie provided information about the Clinton Bush Haiti Fund where 100% of all donations go to humanitarian efforts. It was agreed this would be the fund to support.

 - c. Collection of funds was discussed. Debbie stated that the Bursar's office had agreed that a lock box could be placed in that office to be used for the collection of funds. The box would be locked in the vault each night. We would need to set up some sort of checking account, possibly with the Credit Union, to provide a place to deposit checks and accept debit cards. Checks would need to be made out to the relief fund organization chosen. There would need to be a means of providing receipts for those people that requested them for their donation.

VIII. Adjournment

Debbie Allen will notify all Council members of the meeting time with President Hargrave. The meeting adjourned at 3:25 pm.