

STAFF COUNCIL
MINUTES
JUNE 10, 2010
2:00 PM

Present: Debbie Allen
Kathy Baker
Tom Carotenuti
Stephanie Cooper
Todd Essary
Meredith Jones
Betty Smith
B.J. Thompson

Absent: Robert Castleberry
Lisa Sheffield

- I. The meeting was called to order at 2:20 pm by Stephanie Cooper, President.
- II. Approval of Previous Minutes and Budget Report
 - a. The motion was made seconded to approve previous the previous minutes and budget report.
- III. Election of New Officers
 - a. Call for nominations for President. The motion was made to nominate Todd Essary for President. A show of hands was requested. Todd Essary was elected President.
 - b. Call for nominations for Vice President. The motion was made to nominate Debbie Allen for Vice President. A show of hands was requested. Debbie Allen was elected Vice President.
 - c. Call for nominations for Secretary/Treasurer. The motion was made to nominate Meredith Jones for Secretary. A show of hands was requested. Meredith Jones was elected Secretary/Treasurer.
- IV. Certificate of Excellence – Todd Essary presented Stephanie Cooper a Certificate of Excellence for her service as President and member of the Staff Council. He also had a Certificate of Excellence for Blaine Rose that Tom Carotenuti and BJ Thompson agreed to give to Blaine.
- V. New Business
 - a. Attendance at OU’s Organizational Staff Council (OSC) Meeting - Todd Essary, Debbie Allen, Kathy Baker, and Carla Harlan attended this meeting in Norman on June 3rd. The meeting was a potluck lunch with approximately 15-20 in attendance, including officers and guests, and was held in the Transportation Operation Center. Betty Smith issued a check for \$29.85 from the Staff Council’s account, to purchase a brisket to take to the meeting. OSC’s meetings are held the first Thursday of each month, except July, from 11:30-1:30 in a different building on campus. Election of officers takes place at the June meeting by secret ballot turned into the election

committee, with counting of ballots taking place during lunch, and recognition of newly elected officers taking place at this meeting. Officer positions include President, Vice President/President Elect, Immediate Past Chair, Secretary/Treasurer, Activities Coordinators and Website Coordinator. Positions are three year staggered terms. Each meeting is held in a different area with tours of that facility and sometimes including professional development speakers. The OSC has several standing committees including one for Staff Appreciation Week which is held the 3rd week of April. This week includes food, craft and hobby fair, awards program, ice cream social, health and wellness fair, picnic, etc.

The Council discussed having a Staff Appreciation Week at ECU. Awards could be given with money raised from the sell of food and staff shirts. A contest could be held for designs for the staff shirt. ECU's vendors could be contacted for donations. A craft fair could be held composed of ECU employees. A standing committee would need to be formed to coordinate this event. We will ask for volunteers at the August meeting.

- b. Updated Staff Handbook - Leslie Martin, Human Resources Director, is working on the updated Staff Handbook. Todd Essary will request that the Council be allowed to preview this Handbook before it is finalized.
- c. Staff Council Web Page – The Staff Council Web Page was discussed. The suggestion was made that we could possibly have a Facebook page for the Staff Council in addition to an updated Web Page. Meredith Jones volunteered to work on updating the Web Page.
- d. Staff Council Goals – Todd Essary asked for suggestions for Staff Council goals for the coming year. He will put together a list to be available for the August meeting. The following were suggestions for goals for the next year: finding productive and positive ways to build moral among staff, creating a staff shirt and having a staff appreciation week, obtaining longevity pay for staff, continuing growth of the Council with more involvement on campus, working for the staff to have one voice on campus, and continuing to increase support for the staff.

VI. Miscellaneous Comments, Announcements, etc.

- a. The Council thanked Stephanie Cooper again for all of her time and service to the Council.
- b. Betty Smith stated that Todd and Meredith would need to go with her to the Credit Union to change the signature card for the Staff Council checking account. She will call each of them to arrange a convenient time.

IV. Adjournment

The meeting adjourned at 4:15 pm.