

STAFF COUNCIL

MINUTES

May 12, 2011

2:00 PM

Present: Debbie Allen, Kathy Baker, Catie Caton, Stephanie Cooper, Patricia Gregory, Fred Haney, Meredith Jones, Lisa Sheffield and Betty Smith, B.J. Thompson and Lisa Young.

Absent: Tom Carotenuti, Robert Castleberry, and Dave Henley

I. Call to order and welcome guests

The meeting was called to order at 2:08 pm by Debbie Allen, President. Ms. Allen welcomed the new members who were present: Catie Caton, Patricia Gregory, Fred Haney and presented the members rolling off the council: Kathy Baker, Robert Castleberry, Lisa Sheffield, Betty Smith and B.J. Thompson with a small token of appreciation.

II. Budget update – Meredith Jones, Secretary/Treasurer

As of May 12, 2011 the balance for checking is \$689.89 and \$2,639.95 for savings. Approximately, \$1,140 was spent on the Staff Appreciation Day.

III. Approval of Minutes from previous meeting

The motion was made by Lisa Young and seconded by Catie Caton to approve the previous minutes with the correction to V. Staff Appreciation Day update, third sentence “raise” should be changed to “raised”.

IV. Election of New Officers

According to the Constitution, election of officers will be held at the June meeting.

V. New Business

Ms. Allen suggested thank you cards need to be sent to Buddy Kessinger and Mitch Garrett with Citizen’s Bank, McDonald’s, Rick Haight, Every Nook and Cranny and Johnny Smith with Rainbow Bread thanking them for their donations to the Staff Appreciation Day.

Ms. Allen reported Dr. Lockmiller has requested a copy of the Staff Council’s by-laws to be included in the Higher Learning Commission (HLC) self study electronic resource room. Ms. Allen requested the by-laws be moved from the minute’s tab to the sidebar menu for easier access on the website.

There was a discussion of important topics the council would like to address the upcoming year such as longevity pay, annualized stipends, the HLC self study and possible activities.

VI. Adjournment

The motion was made by Betty Smith and seconded by Kathy Baker to adjourn the meeting at 3:10 p.m.