

STAFF COUNCIL
MINUTES
OCTOBER 7, 2010
2:00 PM

Present: Debbie Allen, Kathy Baker, Todd Essary, Meredith Jones, Lisa Sheffield, Betty Smith, B.J. Thompson

Absent: Tom Carotenuti, Robert Castleberry

Guests: Tina Essary, Kyle Gardner, Amy Graham, Fletta Milner

- I. The meeting was called to order at 2:03 pm by Todd Essary, President.
- II. Approval of Previous Minutes
 - a. The motion was made by Debbie Allen and seconded by Kathy Baker to approve the previous minutes.
- III. Treasurer's Report and Website Update
 - a. Treasurer's Report was distributed.
- IV. Officer and Standing Committee Reports
 - a. Cookbook Fundraising – Debbie Allen reported the cookbook has been submitted with 550 recipes. Within the four personal pages the committee was able to include staff council information such as our mission, goals and a picture. The cookbooks will be sold for \$20 with an estimated 198 cookbooks to be sold to break even. The pre-sale taste testing will be on October 26th from 11:00 a.m. – 1:00 p.m. in the Danley Hall atrium. The cookbook will be shipped on November 30th. The Cookbook Fundraising Committee members include: Kathy Baker, Carla Harlan, Sonya Hensley, Bryant Kelley, Leah Lyons, Debbie Allen and JoAnn Johnson.
 - b. Staff Appreciation Week – Todd Essary reported the committee met September 17, 2010 and brainstormed events for staff appreciation week such as arts and crafts fair, farmer's market fair and chili cook off. Spring 2011 Staff Appreciation Week Committee members include: Betty Smith, Sonya Hensley, Debbie Allen, Lisa Sheffield, Stephanie Cooper and Todd Essary.
 - c. Going Green – Todd Essary reported the Going Green Committee will be meeting soon and will work in conjunction with other campus efforts to reduce, reuse and renew. Going Green Committee members include: Susan Ingram, Randy Bird, Buffy Lovelis, Jannason Long, Benny Rothrock, Stephanie Cooper and Jill Williamson.

- d. Staff Incentive – Todd Essary reported that the members of the staff incentive committee will be invited to join the staff appreciation week committee to combine efforts.

V. Unfinished Business and Updates

- a. Staff Handbook – Todd Essary reported speaking with HR secretary Patricia Gregory regarding the staff handbook revision. He will also speak with Dr. Turner concerning the matter. In speaking with Dr. Lockmiller, Mr. Essary predicts the staff council will need to assist in the revision.
- b. Merged Goals & Mission are posted on the website.
- c. The ECU Staff Council Facebook Page currently has sixty-two members.

VI. New Business

- a. Todd Essary reported on his meeting with the President in which the President informed him there will be a “nice” stipend available for certain “qualified” full time staff/faculty hired on or before January 1, 2010 and those receiving “meets expectations” on their annual evaluation. There will be more solid information sent out by the administration in the coming weeks.
- b. The question was raised concerning the funding source for the “invisible bracelets” being offered by the President free of charge to employees and an annual \$3.00 charge to employee’s family members. Mr. Essary will discuss the matter with the President at their next meeting.

VII. Announcements

- a. Presidential Inauguration is scheduled for Friday afternoon, November 19, 2010 in the Hallie Ford Brown Fine Arts Center.
- b. Reminder to attend the cookbook pre-sale and tasting on October 26th from 11:00 a.m. – 1:00 p.m. in the Danley Hall atrium.
- c. ECU Family Night @ OKC Thunder on Saturday, January 22, 2011 – please contact Todd Essary for ticket information. Tickets will remain on sale until mid November.

VIII. Adjournment

The meeting adjourned at 2:37 p.m.