

**STAFF COUNCIL
MINUTES
September 1, 2011
2:00 PM**

Present: Debbie Allen, Stephanie Cooper, Kyle Gardner, Fred Haney, Meredith Jones, Lisa Young.

Absent: Tom Carotenuti, Catie Caton and Dave Henley

Guest: President Hargrave and Melody Pederson

I. Welcome/Introductions – Debbie Allen

The meeting was called to order at 2:10 p.m. by Debbie Allen, President.

II. Budget update – Meredith Jones, Secretary/Treasurer

As of September 1, 2011 the balance for checking is \$750.35 and \$2641.57 for savings.

III. Staff Concerns

Debbie Allen read two staff concerns collected the staff suggestion boxes around campus. The first submission addressed the lack of feminine supplies in campus restrooms. Lisa Young announced supplies were always available in the health services office. Ms. Allen will address this concern, and make sure adequate supplies are available all around campus. The second submission addressed a lack of professional dress among employees. Suggestions on how the council could address this issue included trainings on professionalism, mass e-mail concentrating on appropriate office attire and conversations with administration.

IV. New Business

President Hargrave thanked the staff for all their hard work over the unusually hot summer. Despite the harsh conditions, the ground crew has kept the campus looking exceptionally green and the physical plant employees have kept the buildings cool. President Hargrave discussed the changes in the legislative climate as well as the budget, state appropriation cuts and enrollment rates. President Hargrave provided the council with updates concerning the HLC site visit, recruitment challenge, building and campus improvements, homecoming activities, the Fine Arts Season, parking lot developments and construction of the school of business.

Catie Caton was nominated to organize the “Staff Appreciation Event” and Fred Haney agreed to head up the “Green Initiatives” committee along with Stephanie Cooper’s help.

V. Adjournment

The motion was made by Lisa Young and seconded by Stephanie Cooper to adjourn the meeting at 3:20 p.m. The next meeting is scheduled for Thursday, October 6, 2011 at 2:00 p.m. in the Governor’s room.