

STAFF COUNCIL  
MINUTES  
SEPTEMBER 2, 2010  
2:00 PM

Present:     Debbie Allen  
              Kathy Baker  
              Tom Carotenuti  
              Robert Castleberry  
              Stephanie Cooper  
              Todd Essary  
              Meredith Jones  
              Lisa Sheffield  
              Betty Smith

Absent:     B.J. Thompson

- I.     The meeting was called to order at 2:10 pm by Todd Essary, President.
- II.    Approval of Previous Minutes
  - a.     The motion was made by Debbie Allen and seconded by Lisa Sheffield to approve the previous minutes.
- III.   Treasurer's Report and Website Update
  - a.     Treasurer's Report was distributed.
- IV.   Officer and Standing Committee Reports
  - a.     Cookbook Fundraising – Debbie Allen reported over two hundred recipes have been collected to date. Submission deadline has been rescheduled for September 15, 2010. The committee plans to meet September 7, 2010 to finalize the cookbook pre-sale date and tasting event. The Cookbook Fundraising Committee members include: Kathy Baker, Carla Harlan, Sonya Hensley, Bryant Kelley, Leah Lyons, Debbie Allen and JoAnn Johnson.
  - b.     Staff Appreciation Week – Todd Essary reported the committee is scheduled to meet September 17, 2010 to plan the events of the staff appreciation week. Spring 2011 Staff Appreciation Week Committee members include: Betty Smith, Sonya Hensley, Debbie Allen, Lisa Sheffield, Stephanie Cooper and Todd Essary.
  - c.     Going Green – Todd Essary reported the Going Green Committee will work in conjunction with other campus efforts to reduce, reuse and renew. Going Green Committee members include: Susan Ingram, Randy Bird, Buffy Lovelis, Jannason Long, Benny Rothrock, Stephanie Cooper and Jill Williamson.

- d. Staff Incentive – Todd Essary reported that Amy Ford, Director of Marketing, has been charged by President Hargrave to address staff incentives. In an effort to not duplicate staff incentive activities the committee will meet to discuss the needed direction of the committee.

#### V. Unfinished Business and Updates

- a. Staff Handbook – The staff handbook revision is still in progress but will most likely be a long and drawn out process due to turnover in the personnel department.
- b. Merged Goals & Mission were printed and distributed to ECU staff at the All Staff Meeting.
- c. The ECU Staff Council Facebook Page currently has fifty eight members.
- e. The All Staff Meeting was held on August 12, 2010. President Hargrave presented his address and answered questions submitted to the staff council. Appreciation was expressed to those responsible for obtaining door prizes.
- f. Todd Essary recapped his bi-weekly chair meeting with President Hargrave. Mr. Essary discussed the issues facing ECU staff and conveyed President Hargrave's intent to creatively support the staff within the current financial constraints. The council brainstormed ways of compensating the staff with little or no costs to the University such as an insurance reimbursement program.

#### VI. New Business

- a. ECU Family Night at OKC Thunder has been scheduled for Saturday, January 22, 2011. Two ticket choices have been provided: Love's Loud City Loft Ticket Level for \$10.00 ticket (Only 35 Tickets reserved for ECU Group at this price through November 15, 2010) and Cox Club Ticket Level \$81.00 ticket (Only 40 tickets reserved for ECU Group at this price through November 15, 2010). The first 16 kids between the ages of 4-18 that have Club Ticket Level tickets (if they wish to participate) bought by ECU employees will be on the floor for player introductions. Kids can enjoy a once-in-a-lifetime experience being on the floor with the Thunder while the players are introduced pregame. Our own ECU Alumni Jim Miller will also be the PA for his third season. A group hotel rate with the Sheraton in Bricktown (only steps away from the Ford Center) has been finalized for \$99. President Hargrave would like to schedule a pre-game reception at a site TBA.
- b. On campus tour sites and possible professional development events will be discussed at the October staff council meeting.

VII. Announcements

- a. Presidential Inauguration is scheduled for Friday afternoon, November 19, 2010 in the Hallie Ford Brown Fine Arts Center.
- b. Reminder to submit recipes by September 15, 2010 for review. Recipes can be submitted online at [www.typensave.com](http://www.typensave.com) (enter the following information to access account: Group Login – ecucookbook and Contributor Passcode – d3ydw).

VIII. Adjournment

The meeting adjourned at 4:15 pm.