



## **EAST CENTRAL UNIVERSITY ACADEMIC RENEWAL POLICY**

The student must complete the Request for Academic Renewal form. The form should be submitted to the Office of Admissions & Records where it will be checked to see if the following conditions are met.

- (1) At least five years must have elapsed between the last semester being renewed and the renewal request.
- (2) The student must have earned a GPA of 2.0 or higher with no grade lower than a "C" in all regularly graded course work (a minimum of 12 hours) excluding activity or performance courses.
- (3) The request must be for all courses completed before the date specified in the request for renewal.
- (4) The student must be currently enrolled at East Central University.

The student is allowed only one academic reprieve or renewal in an academic career, and only one option (reprieve or renewal) can be used. Graduate students and post-graduate students not pursuing a second bachelor's degree or first-time teaching certificate will not be considered for an academic renewal.

If a renewal is granted, all grades and hours during the reprieved enrollment period are included in the renewal. Renewals granted by other institutions will not be honored; however, the student may apply for a renewal for the same semesters while a student at ECU.

All courses will remain on the student's transcript, but are not calculated in the student's retention/graduation GPA nor will they be included in completed hours. Neither the content nor the credit hours of renewed course work may be used to fulfill any degree or graduation requirements.

The academic renewal may be granted if approved by appointed representatives from the Academic Affairs Office and Office of Admissions & Records.