

STAFF COUNCIL  
MINUTES  
JUNE 22, 2009  
2:00 PM

Present: Debbie Allen  
Kathy Baker  
Robert Castleberry  
Karen Cochran  
Stephanie Cooper  
Todd Essary  
Blaine Rose  
Lisa Sheffield  
Betty Smith  
B.J. Thompson  
Bob Vavricka

Absent: Bert Miller

I. The meeting was called to order at 2:15 pm by Stephanie Cooper, President.

II. Approval of Previous Minutes and Budget Report

The motion was made and seconded to approve the April 2, 2009 minutes and budget as distributed. Betty Smith had already requested approval via email and the minutes are already posted on the Staff Council Web Page.

III. Welcome New Members

Stephanie Cooper welcomed Kathy Baker, Lisa Sheffield, and B.J. Thompson, newly elected members, to the Staff Council. Robert Castleberry and Betty Smith were also re-elected to the Council. Stephanie stated that we are looking forward to a busy and productive year ahead. The Council will continue to work for the ECU staff members.

IV. Farewell to Former Members

Stephanie Cooper thanked those members that would be leaving the Council this year: Bob Vavricka, Karen Cochran and Bert Miller. Stephanie thanked Bob for all of his hard work on the Council from the very beginning and she also thanked Karen for all of her dedication in serving on the Council.

Stephanie reminded the current and new members that attendance at all meetings was necessary. Sometimes emergencies arise when you will not be able to attend but you must make the effort since only three absences are allowed. We will try to schedule meetings so that everyone will be able to attend.

V. Unfinished Business

a. Staff Development Training

There will be no further discussion of this training.

b. Update Constitution on Web

Betty Smith will update the Constitution with the new changes and have the Constitution placed on the Staff Council Web Page. She will notify Stephanie Cooper when the updated Constitution is available and Stephanie will notify all staff.

## VI. New Business

### a. Election of Staff Council Officers

Stephanie Cooper read the descriptions of the Staff Council officers.

Call for nominations for President. The motion was made and seconded to nominate Stephanie Cooper for President. No other nominations were made. A show of hands was requested. Stephanie Cooper was elected President.

Call for nominations for Vice-President. The motion was made and seconded to nominate Debbie Allen for Vice-President. No other nominations were made. A show of hands was requested. Debbie Allen was elected Vice-President.

Call for nominations for Secretary/Treasurer. The motion was made and seconded to nominate Betty Smith for Secretary/Treasurer. No other nominations were made. A show of hands was requested. Betty Smith was elected Secretary/Treasurer.

### b. Welcome Reception for President Hargrave

Stephanie Cooper stated that there will be a welcoming reception for President Hargrave on July 7 from 2:00 to 4:00 pm in the University Center. Amy Ford has asked that the Faculty Senate and Staff Council sponsor this reception and say some words to welcome our new President. It was suggested and decided that the Staff Council would present our new President with ECU pins. Stephanie encouraged all Council members to be present.

## VII. Miscellaneous Comments, Announcements, etc.

Stephanie Cooper stated that she had sent a letter to Dr. Anderson from the Staff Council recommending the changes to be made to the Merit Evaluation Form. A recommendation to the Administration was also made by the Council to have a Longevity Plan for all staff in place by the next fiscal year. The issue of longevity is something the Council wants to really encourage the Administration to continue working on with the Council in the coming year.

The August general meeting of all staff was discussed. Several suggestions were made including soliciting questions from the staff, door prizes, and inviting the President to attend the Staff Meeting. This meeting will be discussed more at the next Council meeting.

## VIII. Adjournment

Stephanie Cooper will notify the Council of the next meeting time. There being no further business the meeting adjourned at 3:30 pm.