

Taught By Arrangement (TBA) & Individual Study Form

When to use a TBA Course: Under special circumstances when the academic department and dean determine it is appropriate to offer an **existing course** to one student. The course being offered outside the regularly scheduled courses for a term/semester.

When to use an I.S. Course: Under special circumstances when the academic department and dean determine it is appropriate to offer curriculum **not covered in an existing course**. I.S. courses are also offered to one student. If multiple forms are submitted for the same I.S. course, a different section will be created for each student.

Instructor Name (First/Last):

Student Name (First/Last):

TBA or I.S.:

Student ID:

Student's Cumulative GPA:

Student's Anticipated Graduation Term:

Course Prefix:

Course Number:

Course Title:

Course Modality (Main Campus or Online):

Course Grade Modality (A-F or Pass/Fail):

Honors Course (Yes or No):

Course Length (1st 8, 2nd 8 or 16-Weeks):

By signing below the department chair and dean are permitting any registration overrides necessary to be executed by the Registrar. These include, but many not be limited to, course prerequisites and credit overloads.

Department Chair's Signature: _____ Date: _____

College Dean's Signature: _____ Date: _____