East Central University
School of Nursing v09.25.25

Application to the Pre-licensure Nursing Program

For admission to a fall semester, application materials must be submitted no later than March 1st at 5pm CST.

For admission to a spring semester, application materials must be submitted no later than September 1st at 5pm CST.

Questions regarding international requirements; university applications; status, etc., must be directed to the International Student Services office at intlstu@ecok.edu or 580-559-5669, or on the webpage Office of International Student Services.

Email all correspondence and materials to nurse_sec@ecok.edu

East Central University, School of Nursing
1100 E. 14th Street PMB V-8
Science Hall, RM 318
Ada, OK 74820
580-559-5434 OR 580-559-5933
FAX# 580-559-5785

STOP!!!

ALL NURSING APPLICATION MATERIALS MUST BE SUBMITTED BY ONE OF THE METHODS BELOW:

1. Emailed to nurse_sec@ecok.edu
   OR

2. Mailed to ECU School of Nursing
   1100 E 14th Street PMB V-8
   Ada, OK 74820
   OR

3. Brought into the Nursing Office, located in Science Hall, RM 318
   OR

4. Faxed to 580-559-5785

*Application materials received to any other email address or by any other method than listed above will not be processed. Please make sure you submit all materials appropriately.

Application Checklist

Please use the checklist below to ensure that you have completed and submitted all the required documents for your application.

☐ Submit a nursing program application (pgs. 4 thru 13) by the cycle closing date/time, ensuring you have **completed all areas, to include signing, initialing, and dating in required areas. Incomplete/late application submissions will not be processed.**

☐ Submit transcripts from **EVERY** college/university you have attended with or prior to your nursing application. **You MUST** submit transcripts to the SoN, even if you have sent them to Admissions or the International Office. Your transcripts MUST include GRADES from each semester you have attended. Transcripts showing courses in-progress (IP) will not be counted in hours or points. If you are taking courses at the time of application, you MUST include a course schedule or transcript that shows they are in progress/you are enrolled.

☐ If applicable, submit official scores for any/all CLEP exams by the cycle closing date. Scores received after the closing date will not be accepted.

☐ **Submit a minimum of two (2) letters of recommendation by the cycle closing date.** One (1) **MUST** be a professional reference, which can be from an employer, instructor, etc., and one (1) MUST be a personal reference.

☐ Take the HESI A2 by the deadline. In order for your results to be received by the cutoff, the latest date/time you can schedule to take the HESI A2 is 10 am CST on March 1st (for Fall) or September 1st (for Spring). (See pgs. 14-16)

☐ Apply to and **be accepted to ECU** by the nursing deadline (FA-May 1st; SP-November 1st).

☐ If accepted to the program, attend the **mandatory orientation,** held the Wednesday before the start of each semester. This will be a full day. The date, time, and location will be provided once you are accepted. Failure to attend orientation will result in forfeiture of your seat.

☐ Update the SoN of any changes to your contact information – this includes your email, phone, and mailing address

Please note – applications will NOT be reviewed for accuracy, completion, etc. upon request. To ensure you have completed and included everything required, please review the FAQ and the checklist above. If you would like to ensure receipt, we encourage you to use a delivery receipt or something similar for email, or if mailing, a signature required option.

Admission decision letters will be sent out within 4 weeks of the application cycle closing date, via the email address you provided on your application. Please do not call or email the office to ask about the receipt of your application materials, or your acceptance status. We are using that time to review applications and get the notifications out as quickly as possible.

FIND US ON
Facebook ECU #TigerNursing @ECUTigerNurse
Instagram @ ecutigersnursing

Application for Admission - Traditional v09.25.25

APPLICANT INFORMATION

Last Name		First Name	

Address (PO Box Apt#, etc.)	

City		State		ZIP		County	

Preferred Phone		Alternate Phone	

E-mail Address (*Required*)	

DOB:

Are you a current ECU student?	YES ☐	NO ☐	If yes, what is your ID#?

Are you a returning ECU student?	YES ☐	NO ☐

Are you a transfer student?	YES ☐	NO ☐	If yes, have you already applied to ECU? YES NO

EDUCATIONAL BACKGROUND

Have you earned an **Associate in Science or Arts from an Oklahoma college** or university?		YES ☐	NO ☐
If yes, please list the college/university you attended and year you graduated.	College/University		YR Grad
Have you earned a **Bachelor's degree or higher?**		YES ☐	NO ☐
If yes, please list the college/university you attended and year you graduated.	College/University		YR Grad
List all other colleges/ universities ever attended, and ensure transcripts have been included for each			

PRIOR ATTENDANCE IN A REGISTERED NURSING PROGRAM (ASSOCIATE OR BACHELOR)

If you have ever attended a **registered nursing program (including East Central University)**, please provide the following information:

Name of School	City	State/Country
Entrance Date	Exit Date	

Reason for Leaving: (A letter providing your standing in the nursing program and/or eligibility for readmission at the time of exit must be received from the nursing program, sent directly to nurse_sec@eok.edu). Please attach additional paper if needed.

Licensure &/or Certification Verification – Please provide a copy of your license/certification with app.
Do you currently have a nursing license, in the U.S. or any other country? (circle) YES   NO If yes, what kind (LPN or RN) and from where (Country/State)?
Do you have a current Certified Nursing Assistant (CNA) license? (circle)   YES   NO If yes, where from (State)?
Do you have experience in Military, Law Enforcement, Emergency Medical Services, First Responder, or Vet experience? (circle)   YES   NO If yes, please specify which of these and how many years.
Do you have a current medic license (any level)? (circle)   YES   NO If yes, what level and where from (State)?
Do you have any other training/certifications that you feel are pertinent to your application?   YES   NO If yes, please tell us what.
Are you currently working? YES   NO If so, please tell us where?
Are you a student athlete? YES   NO If so, please list what sport(s).
Are you involved in any student organizations on campus?   YES   NO If so, please list them.
Honesty Statement: **By signing & dating below, and initialing & dating each required section, I affirm that the information I am providing in all areas of the application are true and accurate to my knowledge. I understand that any misrepresentation I provide on this application will result in penalties, including, but not limited to, my application being immediately rejected.**

Printed	**Date**
Signature	**Date**

Section A: Criminal Background:

ENSURE YOU MARK ONLY ONE!
Failure to do so may void your application!

I understand that I will be required to have criminal background and sex offender searches upon being admitted to the program, during the program for specific facilities, and at other times if deemed necessary. *Please initial only ONE appropriate response to the following statements:*

_____I affirm that I do **NOT** have a criminal record and/or history. I have never been summoned, arrested, taken into custody, indicted, convicted or tried for, or charged with, or plead guilty to, the violation of any law or ordinance or the commission of any misdemeanor or felony, or requested to appear before any prosecuting attorney or investigative agency in any matter.

_____I affirm that I **DO** have a criminal record and/or history. I have been summoned, arrested, taken into custody, indicted, convicted or tried for, or charged with, or plead guilty to, the violation of any law or ordinance or the commission of any misdemeanor or felony, or requested to appear before any prosecuting attorney or investigative agency in any matter.

If I have a criminal record, I understand that I must immediately contact the School of Nursing Director to discuss my options PRIOR to submitting my application to the Nursing Program, and provide documentation on the charge and current status.

Student Initials: _____   Date: _____

Section B: Letters of Recommendation:

I understand that I am required to submit a minimum of two (2) letters of recommendation. One of these letters MUST be professional in nature (i.e., from an instructor or employer), the other MUST be of a personal nature (these cannot be from an employer or instructor). Any additional letters you choose to submit may be of either nature.

The professional Letters of Recommendation must be on school/company letterhead. All letters must include the person's full name, address, phone number, and email. These letters must be submitted by the application due date.

Student Initials: _____   Date:_____

Section C: Application & Admission Acknowledgement

Please be sure **NOT** to confuse the ECU application for the application to the nursing program. They are two completely separate applications, and **due dates may be different than those of the university.**

NURSING APPLICATIONS:

Nursing program applications and all pertinent material must be received in the nursing office by the designated cutoff date and time. Cutoff dates for **submitting the nursing program application** are as follows:

For fall semesters – March 1st @ 5pm CST
For spring semesters –September 1st @ 5pm CST

Admission decision letters will be sent out within 4 weeks of the application cycle closing date, via the email address you provided on your application. Please do not call or email the office to ask about receipt of your materials, or your acceptance status. If you have not been accepted to ECU by that time, your acceptance to nursing be dependent upon your acceptance to the university by the **NURSING** deadline.

ECU APPLICATIONS:

ECU applications and materials must be completed/submitted to the portal in time to be **accepted to the University by the Nursing cutoff dates below:**
For fall semesters – Must be accepted to ECU no later than May 1st
For spring semesters – Must be accepted to ECU no later than November 1st

Again, all applications and related/required materials must be submitted to your portal in time to be processed and for you to be accepted to ECU by the deadline dates above. If you have not been accepted to ECU by the cutoff date, your application will be voided.

Student Initials: _____   Date: _____

Section D: Transcript Requirement Acknowledgement

As part of the application process, you **MUST** submit transcripts from **each college and/or university** you have attended. Initially, you may submit unofficial transcripts, but must submit **official transcripts prior to the start of the admitted semester**. Failure to submit all transcripts may result in the application being voided.

- If you are a **current ECU student,** and have submitted your transcripts to the Admissions Office &/or your application portal, you **DO NOT** need to resubmit. Please make sure you mark yes on the "Current ECU Student" on pg. 4. **ALL** outstanding official transcripts must be received **PRIOR** to the start of the admitted semester.
- If you are a transfer, returning, or new student to ECU, you **MUST** submit at least unofficial transcripts prior to or with your nursing application. **ALL** outstanding official transcripts must be received **PRIOR** to the start of the admitted semester.
- Please have all electronic transcripts sent to nurse_sec@ecok.edu
- If you are having official transcripts mailed, please have them sent to **ECU School of Nursing, 1100 E 14th Street PMB V-8, Ada, OK 74820.**
- Official transcripts may be delivered in person to Science Hall, RM 318.
- If being mailed or delivered in person, the official transcripts must be in a sealed envelope.
- For classes that you are currently enrolled in **OUTSIDE** of ECU; an unofficial transcript sent to the SoN must be submitted upon the completion of the current semester, and prior to start of the admitting term. Official transcripts must be submitted to Admissions prior to the start of the admitted term.

Student Initials: _____   Date: _____

Section E: GPA, Grades, & CLEP Exams Acknowledgement
GPA

As part of the application process, transcripts are evaluated and used to determine your program, cumulative, and institution (retention) GPA based on currently completed courses, as well as assist in the assignment of points during the scoring process.

- Any "D" or "F" that you have made at East Central University or any other institution attended, in any course listed on the School of Nursing GPA Form may be used to calculate your School of Nursing GPA.

- Any "D", "F", or "W" that you have made at East Central University or any other institution attended, will be used in the assignment of points during the scoring process.

- Any "D" or "F" that you have made at East Central University or any other institution attended, may be used to calculate your cumulative and institution (retention) GPA.

- If you have a "D", "F" or a "W" that does not show up on this form at this time, the admissions committee may add the "D", "F" or "W" to this form and recalculate your School of Nursing, cumulative, and institution (retention) GPAs.

Grades
For the purpose of nursing; To maintain the integrity of program policies, the following will be considered while advising, reviewing transcripts and applications, etc. A grade of "P" denotes course completion with a passing grade but is NOT considered to be equivalent to a grade of "C" toward any admission points and may not be considered for program retention requirement.

CLEP Exams
At ECU, students can receive credit for the College Board's College-Level Examination Program (CLEP; Subject exams only). All credit for awarded will be transcribed with a P-grade (Passed). Unless previously accepted and transcribed at another Oklahoma regionally accredited institution, an original copy of the credit by examination must be submitted to ECU.

Student Initials: _____   Date: _____

Please complete the table below, ensuring there is something documented for EACH of the Required Courses listed.

Required Course (Gen Ed &/or Required Related Work)	Where did you take the course? (School)	What semester did you take the course in?	Course Grade Received	Have you repeated the course & if so, how many times?	If you have not taken the course yet – when are you taking it & where?
*Courses below MUST be completed with a C or higher PRIOR to starting the program					
English Comp I					
English Comp II					
College Algebra OR Functions & Modeling					
General Chemistry OR Chemical Principles					
General Biology					
Human Anatomy					
Basic Nutrition					
General Psychology					
*Courses below MUST be completed with a C or higher PRIOR to starting the 3rd semester of the program					
General Microbiology OR Epidemiology					
Human Physiology					
Developmental Psychology					
Basic Computer Course					
Basic Statistics					

NOTE: If you have taken a CLEP exam for a course, please list that in the "Where" box, along with "CLEP", and in the "What Semester" box, please list when you took it. If you intend on taking a CLEP exam, please note that on the form above. The exam must be taken/passed and official scores received by the application cycle closing date.

Section F: Admission Requirements & Consideration

Satisfying the standards for candidacy does not guarantee admission to the program. The number of students admitted to the nursing program is limited to ensure quality didactic and clinical learning experiences for students, therefore potentially not all qualified applicants will be admitted. Every application is reviewed and considered, and nursing does utilize an alternate list.

To ensure objective, fair, and equal access to the nursing program admission, a points system is used to rank candidates. This rubric is subject to change per admission cycle, based on assessment. Applications are scored based on, but not limited to, GPA (Program and Grad Retention), Required Related Work course grades, course attempts, ECU Residency and completed college credits, entrance exam scores, prior degrees, relative experience, licensures and certifications, and letters of recommendation.

To be considered a candidate for admission, the following is required:
- Meet all nursing deadlines and material requirements; following the process as instructed
- Be admitted to ECU by the nursing deadlines
- Completion of the required sections of the HESI A2 by the deadline
    - NOTE: To help ensure success, if you do not score the benchmark on the Math section of the HESI, you will be required to take the Medical Math class with the other 1st semester nursing courses
- Minimum of 24 hours of general education/required related work courses, or the equivalent thereof, completed at the time of application, or that will be completed prior to the start of the admission term
- GPA: minimum of 2.7/4.0 (Program and Grad Retention) on all course work completed at the time of application

ADDITIONAL:
- Upon admission to the nursing program, you are expected to complete/maintain all remaining requirements related to the program, clinical, attestations, and accreditation, to include attending the mandatory cohort orientation which is held on the Wednesday prior to the start of the semester. Failure to complete/maintain and/all requirements may result in a withdraw of acceptance and/or dismissal from the program.

- If accepted, all additional required gen eds & related work must be passed with a grade of "C" or higher, and completed prior to the beginning of the third semester of the program. Failure to complete these courses may affect your ability to progress in the program.

Student Initials: _____   Date: _____

Section G: Program & Clinical Requirements

Below is a list of clinical and program requirements that, if accepted, will need to be completed. If accepted to the program, additional information will be sent on the requirements and due dates.

- Background Check (Est Cost $110.00, to include drug screen) (to be done upon acceptance)
- Drug Screen (to be done upon acceptance)
- CPR – **Must be American Heart Association Basic Life Support (BLS) for Healthcare Providers**

- **Immunizations:** Records must be legible, with name and date given visible. Statements such as "as a child," "up to date," or "not needed," are not acceptable
  - Annual Influenza –for current flu season
  - Tetanus, Diphtheria, & Pertussis (Tdap)
  - Measles, Mumps, & Rubella (MMR
  - Varicella (Chicken Pox)
  - Hepatitis B
  - Initial 2-Step Tuberculin Skin Test OR Negative TSpot blood test OR Negative QuantiFERON blood test
    - If previous or current positive test results, Clearance for Public Contact must be obtained from the Health Department
  - COVID-19 vaccination - complete series (boosters are not required at this time)

Vaccination Statement

The clinical facilities that have agreed to provide experiential education within the ECU School of Nursing program curriculum require designated vaccinations to participate in clinical and/or instruction at their facility. ECU SoN has no authority to waive the clinical sites vaccinations requirements. The clinical facilities are also responsible for the evaluation and administration of requests for exemptions to their respective vaccination requirements, which may vary among clinical facilities. **Due to these facility vaccination requirements, unvaccinated students may not be able to satisfy a required component of the curriculum and therefore may be unable to complete the nursing program.** Any student wishing to be exempt must contact the Clinical Coordinator, or in their absence, the Director. They will also be responsible for contacting their assigned clinical facility(ies) for the waiver process. Copies of any approved waivers must be submitted to the SoN, and the student will be required to sign a disclaimer acknowledging understanding. It is highly recommended that the admitted student complies with all vaccinations for uninterrupted progress through the program.

Student Initials: _____   Date: _____

<div align="center">**Section H: Nursing Semester-by-Semester Schedule**

(Please know that this is subject to change)

Clinical rotation days are determined by availability from facilities, and may include, but are not limited to: 8 or 12-hour shifts, weekends, evenings, and nights</div>

Semester 1: (Sophomore I)
Monday – Nursing math course, if required by entry score (not all students will need to take this)
Tuesday
NRSG 2104 Foundations 800-1050
NRSG 2224 Physical Assessment 1200-250
NRSG 1142 Intro to Professional Nursing (if not already taken) 1:00-2:50 for those accepted into the program; 3:00-4:50 for others
*Labs for NRSG 2104 & NRSG 2224 - Both are taken on the same day, one from 900-1200 & one from 100-400.

Semester 2: (Junior I)
Monday
NRSG 3118 Med-Surg I 900-1150
NRSG 3193 Pharmacology I 100-350
Wednesday
NRSG 3118 Med-Surg I 900-1150
*You will have one clinical rotation during the week/weekend; schedule to be determined

Semester 3: (Junior II)
Monday
  NRSG 3883 Research 900-1150
  NRSG 3218 Med-Surg II 100-350
Wednesday
  NRSG 3393 Pharmacology II 900-1150
  NRSG 3218 Med-Surg II 100-350
*You will have one clinical rotation during the week/weekend; schedule to be determined

Semester 4: (Senior I)
  Tuesday
  NRSG 4214 Psychiatric Mental Health 900-1150
  NRSG 4375 Med-Surg III 100-350
  Wednesday
  NRSG 4164 Child Bearing Family 900-1150
*You will have clinical rotations during the week for all three courses, schedule to be determined

Semester 5: (Senior II – Final Semester)
  Thursday
  NRSG 4954 Transition to Professional Practice 800-850
  NRSG 4513 Prioritization & Critical Thinking 900-1150
  NRSG 4283 Community Health 100-250
  NRSG 4382 Leadership 300-350
*You will have a clinical rotation for NRSG 4283 during the first 8 weeks; Your 144 hours of preceptorship will be done in the second eight weeks, schedule to be determined

IMPORTANT: **Clinicals may include, but are not limited to: 8- or 12-hour shifts; days, evening, nights, weekends, etc., and may occur on any day of the week that you are not scheduled to be in class. We are limited to what our clinical sites have available for placement.** While we will work with you to accommodate, you may not get the location and/or day you prefer. The expectation is that you will have a reliable method of transportation, and the ability to get yourself to your clinical site. We cannot base placement/days on someone's need to ride with someone else. While the request can be made, there can be no guarantee.

Student Initials: _____   Date: _____

Section I: Signature Form\Honesty Statement:

I, _____, hereby apply for admission to the nursing program at East Central University.
       Please Print Name
I understand that the number of students admitted by the School of Nursing is limited by availability of faculty and clinical resources. Selection is competitive; therefore, the school may be unable to admit all potentially qualified applicants, as application submission does not guarantee admission. I affirm that I have read and understand the Student Nurse Position Description (click on link to access), and confirm that I am able to perform the essential job functions as set forth therein.

By signing & dating below, and initialing & dating each required section above, I affirm that the information I am providing in all areas of the application are true & accurate to my knowledge. I understand that any misrepresentation I provide on this application will result in penalties, including, but not limited to, my application being immediately rejected and my not being allowed to apply to the program at a later date.

Student Initials: _____   Date: _____

Please be aware that this information is subject to change, and once accepted too the program, you will receive additional instructions and information.

 All International Student questions regarding application and acceptance to ECU, as well as requirements and status must be directed to that office.

HESI A2 ENTRANCE EXAM

You must take the HESI A2 entrance exam offered through ProctorU for the ECU SoN. *No other exam results will be accepted.* You must take all the designated sections for your exam to be considered. Your **HESI A2 exam results will be automatically sent** to the School of Nursing. You can view your results in your Evolve account, usually within 24 hours of completion.

The cost of the exam is approximately $90.00 per attempt. You are allowed **one attempt** for each application cycle, and will **have 335 minutes to complete the exam**. Results will NOT carry over to another application cycle. If you are applying again, you must take the entrance exam again during that application cycle.

Adherence to academic integrity is expected of all candidates. Any possible breech of academic integrity of any kind, discovered prior to or after testing and/or submission of application, may result in a candidate's ineligibility to apply/be admitted to the program. Incident reports are received from ProctorU for any noted deviations from the instructions. All incident reports will be investigated as a possible academic integrity violation and may result in the application being voided.

HESI Admission Assessment (A2) Exam Information

The HESI Admission Assessment (A2) tests program applicants in three main academic areas – English Language, Math, & Science. This test is designed to assess the academic and personal readiness of prospective students in nursing and health professions. The additional Critical Thinking exam is also required.

HESI A2 Exam Registration & Scheduling

In order for your results to be received by the cutoff, the latest date/time you can schedule to take the HESI A2 **is 10am CST on March 1st**

HESI A2 Exam Day

Before logging in to take your exam, we recommend that you **reboot your computer**. This helps eliminate some technical issues and gives you a fresh computer to test on.
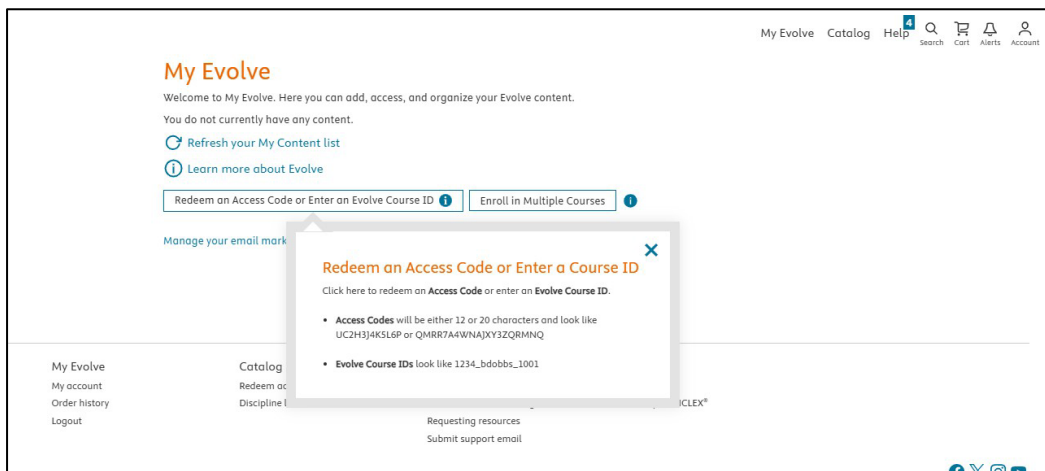
Candidates must adhere to the following instructions:
- During pre-checks, show a valid, **current, government issued English ID**, with the name matching the exam registration. The ID information must be clearly visible to the proctor
- During pre-checks, perform a 360-degree scan of the room and show a clear desk with only the allowed resources: (cell phones and smartwatches are NOT permitted during testing)
  - (1) sheet of paper inside a transparency sleeve used with a dry erase marker or Kleenex OR a whiteboard that must be erased at the end of the exam prior to disconnecting
  - (1) bottle of water with the label removed is permitted
- Remain in view of the camera at all times, unless taking a bathroom break
- Be alone in the room for the entirety of the exam
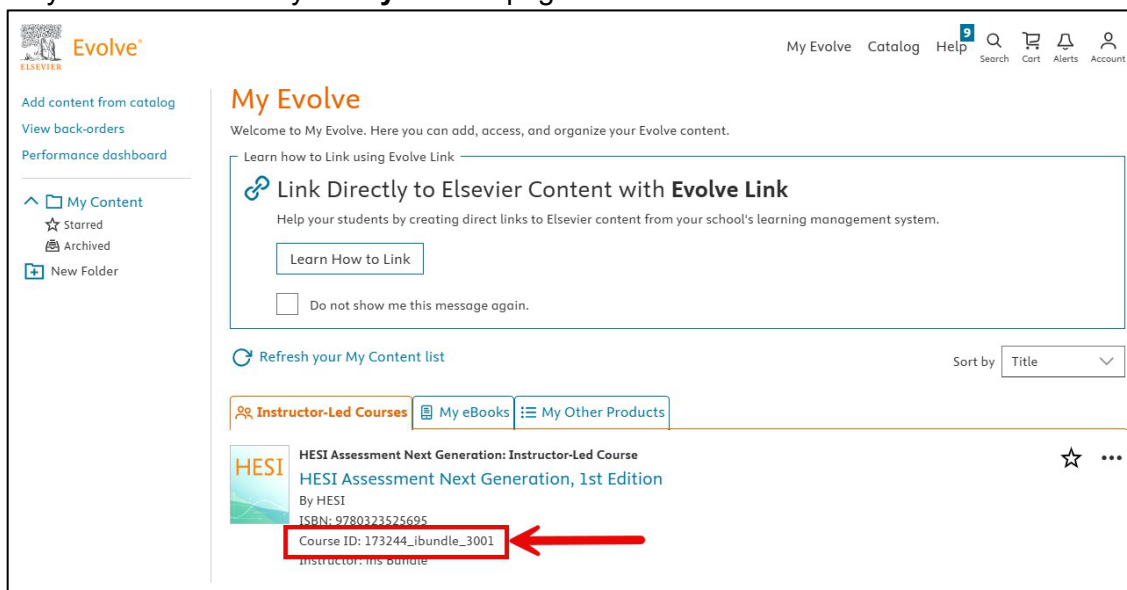- Online calculator only

- No headphones/ear plugs are allowed
- Bathroom breaks are permitted, with the understanding the exam time does not pause. If you do take a break, **DO NOT STOP OR LOG OUT OF YOUR EXAM**
- Complete all required sections of the exam for the score to be considered, to include Critical Thinking

Student Process Overview

- First, you must create an **Evolve** account: https://evolve.elsevier.com/
  - YOU MUST CREATE OR USE YOUR EXISTING EVOLVE ACCOUNT IN ORDER TO TEST

- The Course ID you will need for this process is **159640_ecunursing_3002**

- You will then **redeem the Course ID** to view results and remediation.

- Find your Course ID on your **My Evolve** page.

- You will schedule your exam via **ProctorU**. If you do not have a ProctorU account, you will need to create one.

- o Refer to https://www.proctoru.com/portal/elsevier-hesi for more detailed steps on creating a ProctorU account.
- On test day, you will log into ProctorU directly, and the proctor will launch you into their exam.
- After testing you will:
  - o Log into Evolve.
  - o Click the HESI NG course from their My Evolve page to access results and remediation.

HESI A2 Resources

The HESI Admission Assessment Exam Review provides students with comprehensive preparatory materials, including topics and question types found in each area of the A2. The guide includes hundreds of sample questions, step-by-step explanations, and comprehensive practice exams to help review subject areas and improve test-taking skills. Also listed below are additional study and assistance resources.

(Print) HESI Admission Assessment Exam Review 6th ed. ISBN# 9780443114090
(eBook) HESI Admission Assessment Exam Review 6th ed. ISBN# 9780443115479

- HESI Test-Taking Student Portal
- Contact HESI Support
- Elsevier Secure Browser On-Demand Student Training
- Elsevier Secure Browser Student Guide
- HESI A2 Student Guide
- HESI A2/ALC Student Experience Overview
- HESI NG On-Demand Student Training
- HESI's Accessibility Policy
- YouTube Webinar all things HESI A2
- NurseHub
- HESI A2 Pocket Prep
- HESI A2 Quizlet
- YouTube How I passed the HESI A2
- Mometrix Test Preparation
- Union Test Preparation - HESI

Have Questions? Get Support!

If you have issues when scheduling or taking an exam, the fastest way to get help is to **call the ProctorU Support line at 1-855-772-8678**. You may also email support@proctoru.com or start a live chat. If you are starting a live chat, please do not close out of the chat box or you will lose space in line. Regardless of how you reach out, **please reference Elsevier HESI in your communication**.