APPLICATION INSTRUCTIONS

1. **Apply to East Central University:**
   
   A. Fill out the university application: [https://www1.ecok.edu/scripts/enroll2/application.htm](https://www1.ecok.edu/scripts/enroll2/application.htm) *

   B. Send **official** transcripts of all college and university work other than ECU’s to Admissions and Records at:

   East Central University
   Admissions and Records
   1100 East 14th Street Box J-8
   Ada, OK 74820

   * If enrolled at ECU within the last 12 months and have 100 or more credit hours, complete an Add Program Enrollment Record Form instead of the university application and submit to Admissions and Records. You can fax this form to 580-559-5432 or scan and email to Admissions Office at registrar@ecok.edu.

   [https://www.ecok.edu/sites/default/files/siteContent/administration/academic-affairs-programs/academics/colleges-schools/graduate-studies/documents/progenrrec-j.pdf](https://www.ecok.edu/sites/default/files/siteContent/administration/academic-affairs-programs/academics/colleges-schools/graduate-studies/documents/progenrrec-j.pdf)

2. **Apply to the School of Graduate Studies:**

   Online at the ECU website: [https://ecok.wufoo.com/forms/graduate-degree-program/](https://ecok.wufoo.com/forms/graduate-degree-program/)

3. **Apply to Masters of Human Resources:**

   A. Complete the program application:

   [https://www.ecok.edu/academic-affairs-programs/academics/colleges-schools/school-of-graduate-studies/ms-human-resources/master-science-human-resources](https://www.ecok.edu/academic-affairs-programs/academics/colleges-schools/school-of-graduate-studies/ms-human-resources/master-science-human-resources)

   B. Meet academic requirements listed in the graduate catalog on page 181:

   [https://www.ecok.edu/academic-affairs-programs/academics/colleges-schools/school-of-graduate-studies](https://www.ecok.edu/academic-affairs-programs/academics/colleges-schools/school-of-graduate-studies)

   C. Pass the MAT or GRE.

   **NOTE:** **No more than 12 credit hours** can be earned and applied to a degree program before being admitted to the program.

   Students MUST carry a **3.0 GPA** to be in good standing.

   **Be aware that time limits apply to graduate credits, generally six years.**

   **Apply for Candidacy no later than the end of the second week of the semester or term in which 60% of the program course work will be completed.**