School of Nursing
Procedure for Equating Nursing Courses

This policy will be applied to transfer students with grades of “C” or better in the identified nursing courses in ECU’s School of Nursing non-licensure/generic program option. NRSG 3883 Nursing Research is the only 3000 or 4000 course which can be equated from any institution. No credit will be equated for NRSG 2223 Physical Assessment unless there is a clear identifiable physical assessment course on the student’s transcript. Independent study courses which are to be completed for required course work must first be approved by the appropriate academic offices.

1. Students must submit a letter requesting admission and equivalency for specified courses.

2. Students must submit all of the required course material outlined in #3 below by July 1 or November 1 prior to the beginning of the semester to which the student is applying.

3. Students must submit the following course materials or their equivalent:
   a. Course Syllabus
   b. Study guides or topical outlines
   c. Skills check lists
   d. Clinical evaluations
   e. Additional materials as directed by the course coordinator(s)/nursing faculty

4. The course coordinator(s)/nursing faculty will review the student’s course materials and compare them to ECU’s course(s). The coordinator/nursing faculty will complete a form which identifies the deficiencies, if any, in the course from the associate degree program.

5. The course coordinator(s)/nursing faculty will consult members of the Curriculum Steering Committee to finalize a decision regarding the student’s request.

6. The course coordinator(s)/nursing faculty and committee members may decide to:
   a. Accept the course as equivalent
   b. Reject the course and recommend that the student begin at a more basic point in the ECU curriculum
   c. Accept the course as partially equivalent and require specific learning activities, such as an independent study course related to the School of Nursing’s conceptual framework.

7. The Curriculum Steering Committee will notify the Student Admissions, Retention, and Progression (SARP) Committee of the equivalency decision.

8. The student will be informed of the decision no later than 30 business days after submitting all required course materials. The director of the School of Nursing will notify the student of the decision. The student will be given a copy of the form which outlines the deficiencies of the course offered for substitution and required learning activities.

Revised April 2015
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Course Equating Form

Faculty Evaluator__________________________  Student_________________________________

Date Course materials received by the ECU School of Nursing: ___________________________

Date/semester transfer course taken ________________  Grade earned in course _____

<table>
<thead>
<tr>
<th>East Central University Course</th>
<th>Transfer Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Number and Name</td>
<td>University/College name:</td>
</tr>
<tr>
<td>NRSG 1142 Introduction to Professional Nursing</td>
<td></td>
</tr>
<tr>
<td>NRSG 2104 Nursing Process</td>
<td></td>
</tr>
<tr>
<td>NRSG 2223 Physical Assessment</td>
<td></td>
</tr>
<tr>
<td>NRSG 3883 Nursing Research</td>
<td></td>
</tr>
<tr>
<td>Credit hours</td>
<td>Didactic:______________  Didactic:______________</td>
</tr>
<tr>
<td>Didactic:______________</td>
<td>Clinical:______________</td>
</tr>
<tr>
<td>Clinical:______________</td>
<td>Clinical:______________</td>
</tr>
</tbody>
</table>

NOTE: Faculty evaluator will review this completed form with the Curriculum Steering Committee. The Curriculum Steering Committee will notify the Student Admissions, Retention, and Progression Committee Chair of the equivalency decision within 25 business days of the submission date and letter of request from the student.

Faculty responds to the following:

1. Are concepts and didactic content taught in the transferring course equivalent to those in the ECU nursing course? YES _____ NO______

2. If “NO” to #1 list the content areas which are NOT covered in the transferring course.

3. Is the clinical component of the transferring course equivalent to the ECU nursing Course?
   a. Time  Yes ____  No ____
   b. Clinical activities  Yes ____  No ____

4. IF “NO” to #3 list areas which are NOT equivalent.
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5. Faculty recommendation (select ONE):

A. _____ Accept the course as equivalent

B. _____ Deny the course as equivalent based on review of course materials

C. _____ Accept the course as partially equivalent, but require additional work from the student

Additional work recommended:

6. Curriculum Steering Committee recommendation

Typed letter and provided copy of completed form to student   Yes _____   No _____
Returned material to the student _____
Placed copy of form and main course page in student file _____