The teaching component of field is essential to the professional education of student. It is expected that field instructors and students will meet a minimum of one hour a week to engage in both teaching-learning and one-on-one supervision. There are three essential components of educational supervision/instruction that can be incorporated in each meeting. The amount of time focusing on these areas will vary from setting to setting.

1. **Feedback on Performance**
2. **Review of Cases, Notes or Projects in Progress or Completed**
   - May include discussion of deadlines, to-do lists, etc.
3. **Personal and Professional Issues and Perceived growth**

**Suggested Weekly Topics**
- Discuss teaching/supervision style and expectations
- Discuss student expectations and learning style
- Discussion of required paperwork and methods of feedback on writing/progress notes
- Mission of agency and scope of services
- Discussion of various disciplines and role on team/agency
- Discussion of types of feedback, receiving and responding to feedback
- Discuss any program evaluation, needs assessment, satisfaction surveys, research areas that agency may be engaged
- Discussion of cultural factors on services and treatment
- Reflection on personal values and beliefs and impact on clients and/or decision making
- Discussion of methods to resolve ethical situations (use examples as much as possible)
- Discuss agency forms
- Review issues which must be discussed in weekly supervision (i.e. new clients, referrals, termination of treatment)
- Discuss confidentiality and chart/file management
- Review mandated reporting situations and procedures.
- Go over emergency situations and procedures (i.e. dangerous client).
- Discuss issue of informed consent and need to inform client of non-licensed status.
- Discuss reading assigned by field instructor to address gaps in student knowledge

**Topics of interest:**
- Medication
- Crisis Intervention
- Suicide Assessment
- Grief Assessment
- Discussion of variety of social work settings/specialty

Discuss basic client management issues (meeting times, note taking, scheduling, etc.).
Review the **NASW Code of Ethics** regarding issues that present themselves during the week.
Crisis intervention assessments/resources
Basic interventions (active listening, transference interpretations, confrontation regarding substance abuse, etc.).
Challenges faced by new social workers (students) regarding secondary trauma
Importance of self-care
Discussion of referral agencies and interaction with assigned agency