|  |
| --- |
| 2020 IMMUNIZATION and REQUIREMENT GUIDELINES |

These are the guidelines for immunizations and other requirements necessary for admission to the Nursing Program. If these guidelines are not followed as directed, and requirements not completed by the dates specified on your checklist, your acceptance into the Nursing Program **WILL** be forfeited. If you need to obtain immunizations or other records from family or relatives from another state or country, it is advised that you begin this process when you apply, if not earlier. If you must receive new immunizations, you may wish to wait until you receive a notice of acceptance.

1. It is imperative that you ensure the School of Nursing (SoN) has your correct contact information, to include mailing address, phone numbers, and personal email address. If you are not yet an ECU student, you will not have access to the All Nursing All the Time Blackboard shell, which is used for many notifications, so you will be contacted via your personal email and phone.

2. After you have returned your Letter of Intent to the SoN confirming your acceptance, you will need to immediately begin working on your Acceptance Checklist. This will include creating your Castlebranch account. Included in your acceptance packet will be documents from Castlebranch on “Instructions for Order Placement” and “Submitting a Document.”

3. If you need clarification about your immunization status, please contact the SoN. Your immunizations must be completed by the December 1st deadline. Failure to complete the requirements by their noted deadlines **WILL** result in forfeiture of your positon in the program.

**REQUIREMENTS:**

**Please read and follow the directions for each item carefully. Failure to follow directions will result in forfeiture of you position in the program.**

**CPR CERTIFICATION:** **MUST** be American Heart Association or American Red Cross CPR, Basic Life Support (BLS) for Healthcare Providers course. It must be current at all active times of the program as to not interrupt your ability to attend clinical. Failure to obtain and/or submit the correct type of BLS **WILL** result in forfeiture of your position in the program.

1. **Submit a picture/copy of the CARD to Castlebranch, ensuring the expiration date and holders name are clear.**

**MALPRACTICE INSURANCE - Annual:** Must be purchased from the SoN, with a receipt provided to Ada campus for record keeping. Currently, the incoming cohort will purchase in the spring semester, then all cohorts will purchase in fall semester. Cost TBA

1. **Submit a legible copy of the receipt to Castlebranch, ensuring your name is clear**

**Chickasaw Nation Medical Center Fingerprinting/Background Check (Ada Campus Only):** To be completed by incoming sophomore cohorts. Pick up paperwork after paying fees at Bursars office and supplying receipt to SoN office. Cost TBA

1. After completing fingerprinting and background check appointment, **submit the** **“Student Fingerprinting Verification Form”** to your Castlebranch account.

The documents listed below will be emailed to all new members of the incoming **sophomore cohorts** upon receipt of their Letter of Intent. See due dates for all on your acceptance checklist.

\*Denotes items that all other cohorts will also submit each academic year.

\*School of Nursing Student Nurse Handbook – Read over; you will have access to this on All Nursing All the Time once the spring semester begins as well

\*Handbook Acknowledgment – Submit to Castlebranch

HIPPA Certification – Submit to Castlebranch (links to complete will be emailed to you)

OSHA Certification – Submit to Castlebranch (links to complete will be emailed to you)

Code of Conduct – Found on MyECU (link inserted here) - Submit to Castlebranch

Confidentiality Statement – Submit to Castlebranch

Student Affirmation – Submit to Castlebranch

Release of Information – Submit to Castlebranch

Media/Photo Release Form – Submit to Castlebranch

**IMMUNIZATIONS**

**IMMUNIZATION RECORD:** The immunizations listed on the following pages are required of **all** persons seeking admission to the nursing program. If you cannot supply documentation of prior immunizations, then you will have to be immunized as indicated for an adult or submit a titer demonstrating immune status. Records from a doctor's office, county health department, hospital or school are acceptable. **Statements such as "as a child," "up to date," or "not needed," are not acceptable.**

1. **Influenza vaccination (Flu shot):** **To be renewed yearly by October 10th. If this date falls on a holiday or weekend, then it will be due the workday prior.**
   * 1. **Submit documentation of influenza vaccination administered during the current flu season OR**
2. **Tetanus, diphtheria, and acellular pertussis vaccination (Tdap):** Adults who have not received tetanus and diphtheria toxoids and acellular pertussis vaccine (Tdap) or for whom pertussis vaccination status is unknown should receive 1 dose of Tdap followed by a tetanus and diphtheria toxoids (Td) booster every 10 years. Tdap should be administered regardless of when a tetanus or diphtheria toxoid-containing vaccine was last received.
   * 1. **Submit proof of a TdaP administered in your lifetime.** **After initial TdaP, a routine booster of Td vaccine should be received at 10-year intervals**
     2. **Submit proof of Td booster if your TdaP is 10 years old or more (you should see a new alert in Castlebranch if this is needed upon submission of your Tdap)**
3. **Measles, mumps, and rubella vaccination (MMR):** Note: You must receive two (2) vaccines, a minimum of 28 days apart. If you have only received one (1) dose, the second dose must still be given at least 28 days from the first one.
   * 1. **Submit 1st doses of vaccine AND no sooner than 28 days,**
     2. **Receive and Submit 2nd dose of vaccine OR**
     3. **Submit (3) component positive antibody titers (lab report or healthcare provider verification of results required)**

**If the titer is negative or equivocal, new alerts will be created in Castlebranch to receive a booster and repeat titer. If a series is in progress, submit where you are in the series and new alerts will be created to complete the series.**

1. **Varicella vaccination (chicken pox):** Note: You must receive two (2) vaccines, a minimum of 28 days apart. If you have only received one (1) dose, the second dose must still be given at least 28 days from the first one.
   * 1. **Submit 1st dose of vaccine AND no sooner than 28 days,**
     2. **Receive and Submit 2nd dose of vaccine OR**
     3. **Submit a positive antibody titer (lab report or healthcare provider verification of results required) OR**
     4. **Medically documented history of the disease**

**If the titer is negative or equivocal, new alerts will be created in Castlebranch to receive a booster and repeat titer. If a series is in progress, submit where you are in the series and new alerts will be created to complete the series.**

1. **Hepatitis B vaccination:** Time frame between doses 1 and 2 cannot be less than 4 weeks. Time frame between doses 1 and 3 cannot be less than 6 months.
   * 1. **Submit documentation of receipt of a complete Hepatitis B vaccination series (see time frame above) OR**
     2. **Submit a positive antibody titer (lab report or healthcare provider verification of results required) OR**
     3. **Submit a declination waiver**

**If the titer is negative or equivocal, new alerts will be created in Castlebranch to receive a booster and repeat titer. If a series is in progress, submit where you are in the series and new alerts will be created to complete the series**

1. **Tuberculin skin test - Initial (PPD/TB):** For students entering the first semester of the SoN Program, and for any student where it has been more than one year since you have received your last test.
2. **\*Submit a Negative 2-step skin test administered 1 week apart within the past 12 months OR**
3. **Submit QuantiFERON gold blood test administered/renewed within the past 12 months OR**
4. **Submit a Negative TSpot blood test administered/renewed within the past 12 months**

**\***2-Step Testing will look like this:

Visit 1 – Day 1: PPD antigen is applied under the skin

Visit 2 – Day 3: PPD test is read (within 48-72 hours of placement)

Visit 3 – Day 7: Second PPD skin test is applied

Visit 4 – Day 10: PPD test is read (within 48-72 hours after placement)

If your test comes back positive, you will need to contact your Health Department immediately, advising them you have a positive TB test (in what form) and tell them you will need to take the necessary steps to receive **clearance for Public Contact** from them. You will need to **submit this documentation to Castlebranch**. Do not delay in getting this done as it may take time.

8. **Tuberculin Skin Test – Annual (PPD/TB):** For all students in the SoN

Program. The renewal date will be set for (1) year from the date of your last

Submission.

1. **Submit a Negative 1-step skin test administered/renewed every 12 months OR**
2. **Submit QuantiFERON gold blood test administered/renewed within the past 12 months OR**
3. **Submit a Negative TSpot blood test administered/renewed within the past 12 months**

For those students who have tested positive, you will need to obtain annual clearance of public contact from the Health Department. The renewal date will be set for (1) year from the date of your last submission.