



Policy for Equating Nursing Courses & Transfer Admission

PURPOSE: To provide guidance and consistency regarding the process of equating nursing courses taken at another college or university to those in the ECU School of Nursing (SoN) program.

ELIGIBILITY: Students are eligible to apply for equation of their nursing course(s) if a grade(s) of “C” or higher is noted on the transcript(s) for each requested course. The following will be other considerations for eligibility:

- I. Credit will be equated only for (a) clearly identifiable similar and comparable course(s)
- II. The process for equation may take place at any time, but admission into the program will be based upon the rotation schedule
- III. The following courses will be considered for equation to ECU SoN courses:
 - a. NRS 1142 Introduction to Professional Nursing
 - b. NRS 2104 Nursing Process
 - c. NRS 2223 Physical Assessment
 - d. NRS 3833 Nursing Research

PROCEDURE: Students must follow the procedure below for the course(s) to be considered for equation:

- I. Meet with their advisor of record or with an available advisor, which may include the Director or Assistant Director, which will be referred to as the **Evaluating Faculty**, to discuss admission options and equation prior to submission of documents, bringing copies of transcripts
- II. Submit the following documents to the **Evaluating Faculty**:
 - a. Typed letter requesting admission to the ECU SoN and equivalency for specified courses, which includes (if applicable) reason(s) for leaving previous programs
 - b. Course syllabus for each requested equation course
 - c. Reading schedule for each requested equation course
 - d. Skills checklist for each requested equation clinical course
 - e. Clinical evaluations for each requested equation clinical course
 - f. Course Outlines for each requested equation course
 - g. If one or more of these is not available, include a brief statement in letter as to why (i.e. no clinical evaluations provided by school, etc.)
- III. **Evaluating faculty** will review and compare the materials and noting whether the course(s) be
 - a. Accepted as equivalent
 - b. Rejected as non-equivalent with stated deficiencies (i.e. course itself is not equivalent, students’ grade, lack of skills)
- IV. **Evaluating faculty** will submit documentation to SARP Chair for review. By either meeting or email, the SARP committee will vote on admission of the student with equation of the submitted course(s)
- V. The Director will notify the applicant of the final decision following the vote from the SARP committee, to include additional instructions if voted to admit and equate
- VI. In the absence of faculty, to include but not limited to, advisors of record and SARP committee chair and members, the Director and/or Assistant Director will act in place of to ensure all procedures are followed accordingly and in a timely manner

Approved by faculty May 9, 2002

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