

**HUMAN SERVICES COUNSELING
CONCENTRATIONS IN AGING, REHABILITATION
& SERVICES TO THE DEAF**

CRITERIA FOR DEPARTMENTAL APPROVAL

All students who are considering Human Resources as a major will take an introductory course in their field of study (Fundamentals of Counseling, Introduction to Rehabilitation, Introduction to Deafness). It is at this point that the student should apply as a declared major in Human Services Counseling. Advisement is done by the faculty member of the student's planned major.

The counseling faculty has the responsibility for considering prospective majors. Each student will be considered in regard to proficiency in the introductory course, grade point average, English grades, evaluations by professors who have the student in class, and other such pertinent data as deemed necessary. The Department of Human Resources adheres to the policies of the University in granting transfer credit. Interviews are held with the students by the concentration faculty members. After application is made, the student is either: (a) approved as a declared major, (b) approved on condition or probation, or (c) denied approval.

The following are general policies of the Department in deciding the status of each student.

I. Criteria:

- A. Junior standing
- B. 2.25 overall grade point average.
- C. Attainment of a C or better grade in English Composition I and II.
- D. Attainment of a C or better grade in concentration introductory course.
- E. Recommendation of concentration faculty member, based on student's:
 - Social Tolerance
 - Flexibility
 - Dependability
 - Scholarship
 - Interest
 - Professional Attitude

Approval is based, not on any one criteria, but on a combination of both objective and subjective criteria.

- II. Conditional approval is made by the Faculty Committee if the student is below the minimum requirements for approval, but may reasonably be expected to meet those requirements in a given length of time.
- III. Denial is based upon failure of the student to meet any one or any combination of requirements listed under point No. I above. A student may appear before the Department Grievance Committee to have his/her application reconsidered if the student desires.

Student should inform advisor if he/she has any past or current felony or misdemeanors as this may affect internship placement.

All actions taken regarding major declarations will be made known to the student in person, as well as in writing.

**DEPARTMENT OF HUMAN RESOURCES
EAST CENTRAL UNIVERSITY
1100 E 14TH STREET
ADA, OK 74820**

**APPLICATION TO HUMAN SERVICES
COUNSELING**

**Concentrations in Aging, Rehabilitation or
Services to the Deaf**

FOR OFFICE USE ONLY

- Approved
Committee Action
 Conditionally Approved
 Denied

Remarks: _____

NAME: _____ **Student ID No.** _____
Last First MI

MAJOR: _____ **Concentration:** _____

Minor: _____

EXPECTED GRADUATION DATE: _____

Campus where most classes are taken: Ada Ardmore McAlester Shawnee

Contact Address: _____
Street/PO Box City State Zip

Contact Number: _____ **Cell Phone Number:** _____

E-mail: _____

College Transfer: Yes No **Degree?** Yes No

If yes, name of college: _____

Student's Signature

Date

Advisor's Signature

Date

PLEASE ATTACH AN UNOFFICIAL TRANSCRIPT