

Technical Information Package

Hallie Brown Ford Fine Arts Center

Ataloa Theatre

1100 E. 14th St. PMB K-2

Ada, OK 74820

Physical Address

920 E Main, Ada, OK

(580) 559- 5851

www.ecok.edu/hbfffac

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GENERAL INFORMATION

Technical Services:

Facility Director/Production Manager
Scott Secore
(580) 559-5781
Fax # 580-559-5487
ssecore@ecok.edu

Box Office:

(580) 559- 5751
Box Office Manager
Vicki Reifsnider
(580)559-5878
Fax # 580-559-5487
reifsnid@ecok.edu

Handicapped Access:

Seven (7) wheel chair locations house center and left on the main level, and Four (4) wheel chair locations are available at the rear of the balcony, left and right.
Handicapped restrooms at both east and west end of main lobby

Emergency numbers: ALL EMERGENCIES-911

(When Dialing 911 from Campus phone or cell phone you must provide the dispatcher with your current location)

Fire: (580) 436-8076, 201 S. Broadway Ave., Ada

Police: (580) 332-4466, 231 S. Townsend St.

ECU Police: (580) 332-3875 or (580) 310-5555

Ambulance: 911

Hospital: Valley View Regional Hospital, (580) 332-2323, 430 N. Monte Vista St.

Urgent Care Clinic: (580) 920-2273, 1807 W. University Blvd, Durant, OK 74701

Chiropractic Clinic: (580) 332-1800, 431 E Main St.

Dental Clinic: (580) 332-1660, 1801 Arlington

Parking: Event parking is located directly west from the theatre, additional lots are north, and 1 block south

Truck parking is located directly west from the theatre. Parking on the loading dock area requires special permission in advance as to coordinate not blocking dumpsters.

PARKING PERMITS ARE REQUIRED. SEE THE PRODUCTION COORDINATOR

Travel Directions:

From the North: Take OK-3E/OK-99/US-377 South. Make a slight right onto ramp to Ada. Merge onto OK-13 E/OK-19 E/OK-3W E and continue to follow OK-19 E. Continue on Main St. Turn Left at N. Center St.

From the South: Take OK-3/US-75 North. Turn right at OK-3W. Exit onto OK-99 N/US-377 N toward Ada/McAlester. Turn right at Main St. Turn left at N Center St.

From the East: Take US-270 W. Continue on OK-1. Turn left at N Highland St. Turn right at E 8th St. Turn left at N Center St.

From the West: Head east on OK-19. Continue on Main St. Turn left at N Center St

Time Zone: Central

Area Hotels:

Best Western Raintree
Motor Inn
(580) 332-6262
1100 N. Mississippi
1.1 mi N of theatre

*Holiday Inn Express
Hotel & Suites
(580) 310-9200
1201 Lonnie Abbott Blvd.
2.3 mi NE of theatre

Quality Inn
(580) 332-9000
400 N.E. J.A. Richardson
Loop
1.7 mi NW of theatre

*La Quinta Inn & Suites
(580) 436-5000
2828 E. Arlington St.
2.6 mi NE of theatre
(Opened 12/2009)

Restaurants:

Blue Moon Cafe
(580) 332- 4477
1104 N Hills Shopping Cntr.
1.5 mi N of theatre

Delicia's Mexican
(580) 436-9030
700 E. 17th St.
0.6 mi S of theatre

Papa Giorgio's
(580) 272-0000
112 E. Main St
0.7 mi W of theatre

China Supper Buffet
(580) 332- 5168
832 Arlington Center
1.8 mi E of theatre

Chili's
(580) 310-6168
1008 Lonnie Abbott
Blvd.
1.5 mi N of theatre
Open to 10:30pm, and
12am on weekends

Sante Fe Steakhouse
(580) 421-9700
1300 Lonnie Abbott
Blvd.
1.7 mi N of theatre
Open to 10pm and 11pm
on Fri. & Sat.

Rib Crib BBQ & Grill
(580) 436-1170
1004 Lonnie Abbott
Blvd.
1.5 mi N of theatre
Open to 10pm

Applebee's
(580) 272-6534
1220 N Mississippi
1.1 mi N of theatre
Open to 12am, and 2am
on weekends

Taxi Services:

Ada Taxi Co.
(580) 399-0010

Laundry:

Biggies Laundry
(580) 272-0167
1101 Craddock Rd.

Carpentry

Seating: 1089 seats total, 7 wheel chair accessible on main floor and four on balcony. Floor (805) and balcony (284) seating is available.

Seating Chart: See Attachment

Stage Dimensions:

Proscenium: 48' wide x 28' high, Stage is 40' deep from plaster line, Apron below plaster line is 2'4", Orchestra pit elevator extends apron to be 12'7"

Wing space: Backstage is 90' across wall to wall, with Stage right at -20' of clear space - full stage depth, Stage left -15' of clear space - full stage depth, measured from the proscenium opening Obstructions stage left include vertical stair access to fly gallery -4' from rear wall beside back door. Back stage right has overhead catwalk at 17' coming out 4' from wall, and vent

Grid height: From deck to top of grid surface is 68'3" with effective flying height of 60'6"

Orchestra pit: 9'4" wide at center line arcs to 4'11" at ends, 42'2" across. Lowest height is -8' 8" (trap room level)

Lift controls located in stage right wing at proscenium

Stage height: 3'5" above house floor

Stage Floor: Hardwood maple flooring over spring dance floor, stained black. Good condition. Cannot screw or bolt into the floor.

House Draperies (Soft Goods):

Valance: Eggplant, 10' high x 54' wide, 100% fullness

Grand Drape: Eggplant traveler/guillotine combination at Plaster Line, Manual lift line and traveler operation line located stage left

Legs: 2 sets, black, 18' wide x 30' high, 0% fullness

Borders: 3, black, 8' high x 80' wide, 0% fullness

Full Stage: 1, black, 30' high x 58' wide, 0% Fullness

Traveler: 2 pieces, black, 30' high x 30' wide, 75% fullness, traveler operation line located stage left. Permanently on line 15

Scrim: 1, black, 30' high x 30' wide, 0% fullness; 1, white, 30' high x 29' wide, 0% fullness

Cyclorama: 1, white, seamless muslin 32' high x 58' wide

Line Set Data:

See Rigging Schedule for additional information

Working height of battens: High trim on all but electrics is 60'6" above deck, Low trim is 4' above deck

High trim on electrics is 40' above deck

Battens: 28 - 62' battens, 1 1/2" schedule 40 pipe, on 6" centers, 5 lift lines

Type: Lines 1 through 28 are single purchase controlled stage left

Electrics and Fire Curtain are motorized with controls down stage right.

Arbor capacity: Line capacity of 1500lbs. per pipe

Available weight: Weight is available on loading gallery and stage floor on stage left.

Loading gallery: Stage left 30' and 58' above stage floor

Pin rail: Stage left, floor level and 30' above stage floor

Support Areas:

Crossover: Behind lineset 28 is 4' wide, or if using floor cyc lights behind cyc, hallway crossover is available.

Access: From front of house located both house left and right through 4' wide hall, Dressing rooms and green room are located off hall stage right

Shop Area: Not Available.

Storage: Limited storage available in receiving bay. Receiving bay is also used as facility storage, prior notice must be made in order to use. Back stage right has overhead catwalk at 17' coming out 4' from wall.

Management

Production Room:

We do not have a dedicated production office. Office space can be made available if necessary with prior arrangements.

Green Room: -15'x20' Located directly behind stage right of theatre. It is just around the corner from the dressing rooms.

Green room contains 2 pub style dining room tables with 8 chairs, 2 8' couches seating 3-4 people each, 1 small refrigerator and small ice machine. There is a phone line located in the room, but we will need advance notice to provide it with a phone.

Stage Manager's Console: Located stage right, it has clear com access, basic lighting and sound control, CD player, tape player, and control for video projector with computer hookup or DVD.

Rehearsal Space: The Chalmers Herman Theatre if not already in use can be booked at "rehearsal/set-up rates" for a rehearsal room. The Ataloo Theatre does not have a dedicated rehearsal room.

Crews: Paid student staff

Handicapped Access: Elevator to balcony and orchestra pit.

Policies: House opens 1/2 hr. prior to curtain; Building is an alcohol and smoke free environment

Load-In Area

Dimensions: Dock is 4' high x 35'6" wide, up to three trucks can be accommodated with advance notice, or two without.

Loading door into receiving bay and hall are 10' 1" wide x 13'8" high. Loading Door into backstage is 9' wide and 14' tall.

Lighting

Power: 120/208V; 3 phase, 400A Company Box located on stage right wall

Dimmers: 384 ETC Sensor+ dimmers, 2.4kW per dimmer.

Control Board: ETC Ion

Houselights: Unison Lighting Control locations at all entrances to theatre to turn on house lights. Control Panels for pre-set looks at stage managers console backstage right, in the light booth and in the sound booth.

Circuits: 384 - 2.4kW circuits, 4 on-stage electrics, 8- 4 circuit drop boxes backstage,

Circuit Chart: See attachment

Front of House Positions:

Catwalk- 3' from proscenium and 29' above stage floor

1st beam- 28' from proscenium and 33' above stage floor

2nd beam- 51' from proscenium and 36' above stage floor

1st Box booms Upper- 0" from proscenium and 20' above stage floor Lower- 12' above stage floor

2nd Box Booms Upper- 15' from proscenium and 20' above stage floor Lower- 12' above stage floor

Balcony- 56' from proscenium and 21' above stage floor

Equipment Inventory:

Front of House Instruments:

20- Source Four 19°, 575w, 6 ¼" color frame

20- Source Four 26°, 575w, 6 ¼" color frame

Box Booms:

16 Source Four 26°, 575w, 6 ¼" color frame (8-SL, 8-SR)

Stage Instruments:

8- Source Four Parnels, 575w, 7 ½" color frame (Located at end of each electric on SL & SR, used as backstage work lights)

Additional Instruments Available:

17- Source Four 19°, 575w, 6 ¼" color frame (4-SL, 4-SR, cannot be moved from box beams on given side)

20- Source Four 26°, 575w, 6 ¼" color frame

20- Source Four 36°, 575w, 6 ¼" color frame

2- Source Four 50°, 575w, 6 ¼" color frame

2- Source Four 70° lens tubes, 7 ½" color frame

42- Source Four Parnels, 575w, 7 ½" color frame

8- Altman Four Section Econo Cyc, (4 -yoke mounted, 4 - mounted on castered floor trunnions), 10 ¼" x 11 ½"

6- Source Four 15°-30° Zooms, 575w, 7 ½" color frame

6- Source Four 25-50° Zoom, 575w, 7 ½" color frame

Followspot(s): 2 Robert Juliat III19 Topaze (7/14.5 degree), MSR 1200W, 8" round color cut, located in booth at center rear of balcony.

Hardware:

6- 3-6 instrument ladders

20- 7 ½" Top hats, 20- 6 ¼" Top hats, 20- 4 Way Barn Doors, 30 pattern holders

20- 5' cables, 20 - 10' cables, 9- 25' cables, 8- 50' cables, all 2P&G, 20 two-fers,

1- 25' Edison to 2P&G & 1 2P&G to Edison adaptor available

Projection Equipment:

1- 9'x12' Rear Projection Screen, (Stored on Lineset 7, can be moved downstage as far as Lineset 3)

1- Christie LX66A 6500 Lumen LCD Projector with Medium throw zoom lens (Mounted to rear stage wall)

Notes: We use 8 ETC Source Four Parnels as backstage running lights. If these need to be used as additional stage lighting, then there is a need to bring your own running lights.

Wardrobe

Dressing Rooms: 2- -24'x9' with shower, toilet, three sinks, bench, and 11/13 make-up stations, one in each room which is wheel chair accessible.

2 - -8'x9'6" Star dressing rooms with shower, toilet, sink, bench, and one wheel chair accessible make-up station.

Dressing rooms are located in hall beside stage right, and around the corner from the rear wall stage right entrance and green room.

Wardrobe Area: Costume shop is located along the theatre on the stage right side. Prior arrangements must be made with Communication dept. to use this space for additional rental fee. They have a washer/dryer, small steamer, and a household size ironing board. This space does not belong to the theatre, and prior arrangements must be made to use it.

Racks and hangers: 5- Rolling Z racks, 6' t x 5' w and 2' d. 1- 6' t x 4' w with 2 racks.

Quick Change Booths: Possible location on Stage left of choir shell storage room, prior arrangements must be made with music dept.

Notes: Wardrobe area is ONLY available with prior arrangements from the Dept. of Performance Studies for additional rental fee.

Sound

Power: Speak-on connectors used, not ¼ input for monitors.

Control Locations: Booth is located in the front of the mezzanine section, just under the edge of the balcony. There are connectors for a possible house mix section at the rear of the orchestra section, but mix position must be set-up over seats, not in aisle.

Hearing Assist System:

60- Listen LA 164-n Ear Speakers, 44- Listen LR-300-072 Body Pack Digital FM Receiver (72MHz) Available upon Request

Monitor/Paging System: Sound monitors are in green room, dressing rooms, various classrooms and hallways. Clear-Com system has wall plates in green room and two star dressing rooms.

Production Communications: Clear-Com 4 channel system. 6 single channel and 4 dual channel beltpacks. 10 headsets, and 2 phone handsets. 4 channel Remote stations are located on stage manager console and sound booth (RM-704), and 2-channel speaker stations in green room and in the two star dressing rooms (KB-702).

Equipment Inventory:

Mixing Consoles:

1 – Soundcraft MH2- 40 inputs/ 8 sub master and 3 master outputs

1- Sony MDR-7506 Sound Monitor Headphones

Fixed Speakers:

4- EAW AX364 3-Way Full Range Loudspeaker (2 HL, 2 HR) located on catwalk above 1st row of seats.

2- EAW UB22z Compact Wide Angle Loudspeaker (House Left & Right) located on catwalk

2- EAW AX 366 -3-Way Full Range Loudspeaker House Center located on catwalk

2- EAW SB250zP- 15" Subwoofer- House Center on Catwalk

9- EAW MK2396- Full Range Loudspeaker in 3 sets of 3 on the 2nd Beam over the Balcony.

17- EAW UB125e- 6"x10" Ultra Compact Loudspeaker- 5 on stage apron, and 12 in 4 sets of 3 as under-balcony fill.

Portable Speakers:

2- EAW MW12 Portable Micro Wedge Monitors, Speak-on input

2 – Peavey Model 112m Monitor Speakers , 1'4" input/output, 1'6" w x 10" d x 1' h

2- EV ZX1-90, 8" Two Way Portable Loudspeakers, Speak-on input, 11w"x10"d x 18" h

Microphones:

6- Sennheiser e835Cardioid Vocal 600/800 Series- (Corded Vocal Handheld Mic)

6- Shure SM81-LC Unidirectional Condenser Microphone (Instrument Mic)

6- Audio Tech ES933PM/H Miniature Microphone (Suspended Choir Mic)(Need Advance Notice to Use)

6- Crown Audio PCC-160 Phase Coherent Cardioid Microphone (Boundary Mic)

2 Sennheiser em550G2 Dual Channel True Diversity Receiver

4-Sennheiser Evolution 835 Handheld Wireless Mic Transmitter

4- Sennheiser SK300G2 belt pack transmitter

4- Sennheiser MKE2-EW Gold Lapel Mics

24- Mic Stands with boom attachment

6- Whirlwind Direct 2 Dual Direct Boxes

Playback:

1- Denon DN-T625 Cd/Cassette combo Deck

1- Panasonic DMR-EZ48v DVD Recorder- VHS, 1080pm SD slot and USB

1- Denon DN- C550R Professional CD Recorder

Signal Processors:

1- DBX 1046 Quad Compressor/Limiter, Sound Booth

1- Yamaha Rev100 Digital Reverberator, Sound Booth

Amplifiers:

17- QSC Professional Amplifiers, 1-CX-302& CX302v, 4- CX404 & CX-1102, 7-CX702, located in Electrical Rm. SR

Cable:

12- 6', 24- 25', 12-50', & 6-100' three pin XLR male to female

6- 10', 6-25', & 6-50' Speak-On Speaker Cables

Notes: Speak-on connectors used, not ¼ input for monitors. Mic 53 is located on the catwalk.

Props

Orchestra Pit: 9'4" wide at center line arcs to 4'11" at ends, 42'2" across. Lowest height is -8' 8" (trap room level). Lift controls located in stage right wing at proscenium

Chairs: 270 Black 19" wide chairs with 2" padding on seat, and padded backs.

Platforms: 18 3' x 8' Staging Concepts black hard platforms with legs in varying heights. Please call to check on availability.

Lecterns: 1 Medium Oak lectern with built in microphone hookup and Shure MX418/C microphone

Attachments

A: Map detailing theatre location

B: Plan of the theatre

C: Centerline section of the theatre

D: Rigging Schedule

E: Circuit chart

F: Seating chart