

Terms and Conditions of Processing a Course Registration

By enrolling in classes at East Central University (ECU), a student makes a financial commitment to pay the tuition and fee charges associated with that enrollment. The enrollment action constitutes a financial obligation between the student and ECU and that all proceeds of this agreement will be used for educational purposes and constitute an educational loan pursuant to 11 U.S.C. § 523(a) (8).

The following terms and conditions are financial requirements of each student's education related to their registration for a term at East Central University. The payment of tuition and fees is the obligation of the student. **By processing a course registration either via the MyECU Portal or by submitting a course request card to an academic student registration area, a student acknowledges they have read and agree to the following terms and conditions:**

- Registration constitutes a financial agreement between you ("Student") and East Central University ("ECU"). Tuition, fees and other charges you incur, including but not limited to housing, meal plans, and bookstore charges ("Charges"), shall be added to your student account and are considered a loan for educational benefit.
- Once you formally register for classes, you assume the responsibility for understanding ECU's official policies concerning schedule changes, satisfactory academic progress and the financial policies as described in the 'ECU Handbook' for the term of enrollment.
- Charges may be prepaid at any time in whole or in part without premium or penalty.
- Accounts unpaid after the due date will be placed on HOLD. This hold will prevent students from enrolling in future terms and receiving transcripts. Holds will only be lifted after a balance is paid. Exceptions to this policy will be handled in the Bursar's Office and are only granted under rare circumstances.
- In the event that you become delinquent in paying Charges or default in repaying Charges you will be liable for collection fees and any other costs incurred by ECU to collect any monies due from you.
- Students withdrawing after the stated refund dates remain liable for full tuition and fee charges. Collection costs incurred in the event of delinquency shall be at the expense of the Student.
- ECU accepts payment via student financial aid and third party sponsorship, but the responsibility for payment remains with the student. It is your responsibility to keep track of your account balance and any funding sources. If financial aid is not granted or if third party sponsors do not pay by the due date, the student will be required to pay the full amount due.
- If ECU prevails in a lawsuit to collect on this financial obligation, Student will pay ECU's court costs, collection agency costs, and attorney's fees in an amount the court finds to be reasonable.
- It is your responsibility to check your MyECU email daily and maintain a current postal address to ensure receipt of all University correspondence. ECU will send one paper statement to the address on file after the add/drop date. After that date the Bursar's Office will send email reminders to your student email about your statement which is available on your MyECU account.

Print Full Name _____ ID _____

Signature _____ Date _____

Processed by _____

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