



East Central University Change of Status: J2 to F1 Student

To file change of non-immigrant status from J-2 to F-1 Student review and complete the following procedure.

NOTE: This procedure, if approved, just changes your status. If you travel outside the US after your change of status is approved, your will need to apply for a F-1 visa stamp in your passport.

You MUST provide the International Office with a copy of anything that you receive from USCIS, whether it is a request for additional information or the approval notice, showing that your status has been changed to F-1!

RESTRICTIONS FOR CHANGE OF STATUS FROM J-2 TO F-1

The following nonimmigrants are not permitted to change status to F-1 in the United States:

- J-1 physicians admitted to receive graduate medical education or training
- J nonimmigrants subject to the 212(e) 2-year foreign residence requirement

APPLICATION PROCEDURE

PART #1: In addition the other required admission documents also send the following to ISPS:

- 1. Completed Form I-20 Application (attached below)
- 2. Form I-94 (Can obtain your electronic I-94 at the Customs Border Patrol website https://i94.cbp.dhs.gov/l94/request.html)
- **3.** Original Form DS-2019 and Passport page (unexpired)
- **4.** Financial verification *(valid within last 6 months)* (i.e., official, original bank letter and bank statement showing that the minimum estimate of expenses is covered. See below)

PART #2: Once accepted to ECU, send the following documents to the USCIS lockbox to file your change of status:

(Note: This list may be out of date, so to be sure to check complete process on the USCIS website.)

- 1. Completed Form I-539 (obtain from USCIS website here http://www.uscis.gov/portal/site/uscis, type I539 in search bar)
- 2. \$290.00 check or money order made payable to "Department of Homeland Security"
- 3. Copy of dependent J-2 Form DS-2019 & Original ECU issued Initial F-1Form I-20 (signed by you)
- **4.** Copies of passport identification page & J-2 Visa stamp page of both you and spouse (or parent)
- **5.** Copy of <u>Form I-94</u>
- 6. Copy of receipt for \$200 SEVIS I-901 Fee (obtain from USCIS website here https://www.fmjfee.com/i901fee/index.jsp)
- 7. A letter from you explaining why you want to apply for a change of status
- **8.** Documentation which verifies the source and amount of financial support (i.e., official, original bank letter and bank statement showing that the minimum estimate of expenses for the primary student + cost of dependent is covered. See below). See page 9 of International Application Packet for the minimum estimate of expenses.

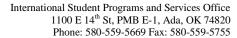
PART #3: Send the documents from PART #2 by certified mail to either:

For U.S. Postal Service (USPS) Deliveries:

For Express Mail and Courier Deliveries:

USCIS PO Box 660166 Dallas, TX 75266 USCIS ATTN: I-539 2501 S. State Hwy. 121 Business Suite 400 Lewisville, TX 75067

NOTE: It may take up to 6 months to get a response from USCIS. You must provide ISPS with a copy of <u>anything</u> you receive from USCIS. You can check your status at http://www.uscis.gov/portal/site/uscis with your receipt number.





East Central University <u>Application for I-20</u>

EAS	ON FOR NEW I-20 (Please chec	ck all that apply):	ł					
	Entry to Regain Status *							
	Reinstatement within the U.S. *							
	Change of Immigration Status *							
	□F-2 to F-1 □F-1 to F-2 □B-1/	/B-2 to F-1 ☐F-1 to	B-1/B-2	☐J-2 to F-1				
	Expected Start Date:							
	Change of Program Level							
	From:To:							
	Pursuing Second Degree Program *							
	New Program Name:New Program Start Date:							
	Expected Graduation Date:	(Proc	of of Admission must b	e attached)				
	Program Extension *							
	Reason for Extension:New Program End Date:							
	Other:							
	Dependents* (Please write dependents name below ONLY if you are requesting an I-20 for							
	your dependent(s), <u>AND BRING PROOF OF RELATIONSHIP. SUCH AS MARRIAGE CERTIFICATE.</u> <u>BIRTH CERTIFICATE. ETC.)</u>							
Last Name	First Middle Name Name	Date of Birth	Country of Birth	Country of Citizenship	Relationship			

(*) Asterisk indicates that new financial documentation is required if current financial documentation is more than 6 months old.

PLEASE COMPLETE PAGE 2 OF THIS FORM

PERSONAL DATA								
Visa Type:	ECU Email:							
SEVIS ID (From I-20):	ECU ID:							
Please Check: ☐ Mr. ☐ Mrs. Gender: ☐ Dr. ☐ Ms. ☐ Female		Date of Birth (Month/Day/Year):						
Country of Citizenship:	Country of Birth:							
Last Name:	First Name:	,	Middle Name:					
Current Degree Program:								
Major:	Academic Department:							
Program Start Date:	Program End Date:							
FINANCIAL RESOURCES (If Required, Marked by Asterisks * on Page 1)								
Student Personal Funds:	Funds From This School: (Scholarships, Assistantships, etc.)							
Funds From Other Sources: (Specify Source)	On Campus Employment:							
FORGEIN ADDRESS								
Street:								
City:	Province:							
Postal Code/ Zip Code:	Country:							
U.S. ADDRESS								
Street:								
City: State:			Zip Code:					
TELEPHONE								
Home:	Work:		Mobile:					
I will pick up I-20 Student's signature:Date:								