

2017-18 APPLICATION/AGREEMENT FORM



Mail this application plus the required documentation to the Oklahoma State Regents for Higher Education using the attached envelope. The application must be postmarked on or before **JULY 2, 2018** (homeschool applications must be postmarked before the student's 16th birthday).

Following the receipt of a completed application, a confirmation letter and detailed information will be mailed to the student's home from the State Regents' office.

PLEASE PRINT CLEARLY IN BLUE OR BLACK INK

STUDENT'S NAME		LAST	FIRST	MIDDLE
SOCIAL SECURITY NUMBER				(Not optional: The student's Social Security number or the student's ID number used by the school must be provided. The number will be kept confidential and used only for administrative purposes.)
DATE OF BIRTH	MONTH	DAY	YEAR	H.S. GRADUATION YEAR
GRADE LEVEL FOR 2017-18 (CHECK ONE)				HOME PHONE ()
<input type="radio"/> 8TH <input type="radio"/> 9TH <input type="radio"/> 10TH				PARENT CELL PHONE ()
MAILING ADDRESS				STUDENT CELL PHONE ()
CITY	STATE	ZIP		
NAME OF CURRENT SCHOOL (IF STUDENT IS HOMESCHOOLED, WRITE "HOMESCHOOL" HERE.)				STUDENT EMAIL ADDRESS
NAME OF HIGH SCHOOL (SCHOOL STUDENT INTENDS TO GRADUATE FROM)				PARENT EMAIL ADDRESS

OPTIONAL INFORMATION

GENDER (CHECK ONE):	ETHNICITY (CHECK ALL THAT APPLY):	<input type="radio"/> HISPANIC/LATINO	<input type="radio"/> MULTIRACIAL/OTHER
<input type="radio"/> FEMALE	<input type="radio"/> BLACK/AFRICAN AMERICAN	<input type="radio"/> ASIAN	<input type="radio"/> NATIVE HAWAIIAN/PACIFIC ISLANDER
<input type="radio"/> MALE	<input type="radio"/> AMERICAN INDIAN/ALASKA NATIVE	<input type="radio"/> WHITE	

SIGNATURES

STUDENT: I have read and understand the requirements of the program. I promise to fulfill the program requirements and understand that if I do not fulfill the requirements, I will be disqualified from the program. I consent to the use of my contact information by the OKPromise office to contact me with information relevant to my application or the program and/or released to eligible Oklahoma universities, colleges and technology centers so they can send me information.

Student's Signature: _____ Date: _____

PARENT(S) OR CUSTODIAL PARENT(S): I/we have read and understand the requirements of the program. I consent to the use of my contact information by the OKPromise office to contact me with information relevant to the application or the program. I/we certify that our federal adjusted gross income for the most recently completed federal tax year does not exceed \$55,000. Write in the family income as calculated on the Family Income Worksheet. \$ _____ (Falsified information will result in the student's disqualification from the program.)

LEGAL GUARDIAN(S): I/we have read and understand the requirements of the program. I consent to the use of my contact information by the OKPromise office to contact me with information relevant to the application or the program.
(Signatures of both parents or guardians, if available, are recommended, but only one is required.)

PARENT/LEGAL GUARDIAN SIGNATURE: _____ (PRINT NAME) _____ (SIGNATURE) Date: _____

PARENT/LEGAL GUARDIAN SIGNATURE: _____ (PRINT NAME) _____ (SIGNATURE) Date: _____

I AM/WE ARE THE: ☐ Parent(s) ☐ Legal Guardian(s) ☐ Grandparent(s) ☐ Other _____

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FAMILY INCOME WORKSHEET

INSTRUCTIONS

Parents must complete Section I or Section II of the Family Income Worksheet and provide the necessary income documentation. The State Regents cannot enroll a student in Oklahoma's Promise unless the income documents are included with the signature page. Any falsified or undisclosed financial information will result in the student's disqualification from the program.

Section I: Parents required to file a federal income tax return must complete this section:

The federal adjusted gross income (AGI) of the student's parent(s) for the most recently completed federal tax year must not exceed \$55,000. Parents must send a copy of pages 1 and 2 of the federal income tax (1040/1040A) return. IRS forms submitted to the State Regents are kept confidential and used only to verify Oklahoma's Promise eligibility.

Special income provisions may apply to children adopted from certain court-ordered custody, children in the custody of court-appointed legal guardians and families receiving Social Security benefits based on the disability or death of the student's parents. Documentation of the court authorization is required for adoption and legal guardianship. Verification of social security benefits is also required. Contact the Oklahoma's Promise office for more information.

Section II: Parents not required to file a federal income tax return must complete this section.

Have questions? Email okpromise@osrhe.edu or call (800) 858-1840.

WHOSE INCOME SHOULD BE REPORTED?

- If the parents are married to each other (including parents not legally separated), include income for **both** parents, regardless of who claimed the student for tax purposes.
- If the parents are divorced, use the income of the **primary custodial parent** as specified in the divorce decree, regardless of whom the student lives with or who claimed the student for income tax purposes. If the custodial parent is remarried as of today, include income for the custodial parent **and** stepparent.

Current Marital Status of Parent(s) (check one):

- ☐ Never Married ☐ Married/Remarried ☐ Divorced/Legally Separated ☐ Widowed

Complete Section I or Section II:

Section I: FOR PARENTS WHO HAVE FILED FEDERAL INCOME TAX RETURN(S)

(INCLUDE A COPY OF PAGES 1 AND 2 OF THE 1040 OR 1040A TAX RETURN)

- ☐ Form 1040, line 37 (adjusted gross income); **OR**
- ☐ Form 1040A, line 21 (adjusted gross income) **Section I Amount \$** _____

OR

SPECIAL INCOME PROVISIONS (Copy of court authorization is required)

- ☐ I/We are the legal guardian(s), and not the parent(s), of the applying student.
- ☐ I/We are the qualified adoptive parent(s) of the applying student.

OR

- ☐ I/We are not required to file a federal tax return.
(Documentation may be required) — **Go to Section II**

Section II: FOR PARENTS NOT REQUIRED TO FILE FEDERAL INCOME TAX RETURN(S)

DOCUMENTATION IS REQUIRED FOR ANY INCOME REPORTED BELOW.

ANNUAL AMOUNTS
(if amount is zero, write in \$0)

Untaxed wages (for those not required by the IRS to file taxes)	
Child support payments received for all children (divorce decree or DHS statement required)	
Social Security benefits received for parent(s) and/or children	
Any other untaxed earnings or income	

Does your family receive noncash public assistance (SNAP/food stamps, housing, WIC, etc.)?

- ☐ Yes ☐ No

Section II Amount (amounts listed only in Section II)..... \$ _____