



Policy and Procedures Manual
Application: All Full-Time Personnel
Section A5.9.2 Promotions and Transfers

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To provide equitable consideration and opportunity for qualified employees to fill job vacancies at East Central University, promotions and/or transfers can be made. An employee desiring a transfer to another position should contact the Employment Services Office. Arrangements for interviews and transfers will be made in agreement with the employee and supervisor.

The University encourages the upward mobility of employees to positions for which they are qualified and which meet his/her career interests and objectives. Any East Central University employee is eligible at any time to apply for vacant positions, regardless of length of service.

Promotions will be based on qualifications including experience, education, attendance, ability, and other job-related factors. Employees interested in promotional opportunities must provide the Employment Services Office with updated employment application material as positions open.