

ORDER ONLINE

Ordering Tips -

- Please order your books 1-2 weeks in advance. This is when pricing for a term is typically finalized and used books are well-stocked.
- Know your course number. (i.e., ENG 1213, PS 1113 etc.)
- Transit time for all orders sent anywhere within Oklahoma is one to two business days. If you haven't received your books within three business days, please contact us. Orders must be shipped to a physical address, no P.O. boxes.
- Only order books for the upcoming semester. Textbooks are subject to change each term.
- You are able to look up course requirements and prices online at: WWW.ECUBookstore.com

Online Ordering –

- Go to www.ecubookstore.com
- Hover your cursor over “Textbooks” and select “Textbook Ordering”
- Utilize one of the search options available:
 - o Search for a Book: enter title, author or ISBN.
 - o Select Term, Department and Course: select the appropriate options within each menu and click “Add Selection”. This option also allows you to look up multiple courses at once.
 - o Click the “Get Course Materials” button at the bottom of the page when done building your schedule.
 - o Tell us your preferred purchase option by clicking one of the shopping carts to the right for each item.
 - o Review your cart summary to ensure no changes are needed. Continue Checkout.
 - o Select “Do Not Add to Order” under the “Order Update Action” drop-down and check the disclaimer box. This will prevent changes being made to your order after submission. Continue Checkout.
 - o On this screen, you have the option of checking out as a guest or registering your account. It is recommended that you register if you plan to do repeat business with us.
 - o The cart total shown on the next screen is based off of new condition prices so the actual total charged may be less.
 - o Select your preferred delivery method. We purchase insurance for every package if shipped.
 - o Enter/verify your billing address (this MUST exactly match the credit card you will enter in a moment), phone number and student ID.
 - o Enter/verify your shipping address (if not picking up).
 - o Enter your payment information and closely follow the directions on your screen. If you do not see Payment Options at first, try clicking the Calculate Totals button.
 - o Note that a credit card is required as a second form of payment if using Financial Aid. The only way to avoid providing this information is to place your order over the phone. However, if you opt to rent your books, a valid credit card must be provided regardless.
 - o If renting, your credit card is stored as collateral. If you do not return your books and your rental account becomes delinquent, we will charge the overdue fees to the card on file. Your card must be valid through the entire duration of the rental term.
 - o Click Submit Order when finished.